

FUEL TAX REPORTING

The Fuel Tax Report Module is a series of programs which extract fuel tax information from updated invoice, BOL and/or purchase line items for a specified period of time. Tax audit reports can be printed and some state tax reports can be printed creating import files that import into state tax software. State tax modules have a separate calculate.

The process always begins with a Calculate that creates a file with the desired tax data. All audit and tax reports on these menus and submenus are printed from information in this calculated file.

The file is replaced with new data every time the Calculate is run.

Calculate Fuel Tax Totals for a Range of Dates/Batch Numbers.

Print the standard Fuel Tax Report which prints sales and receipts totals by tax code.

Print audit reports to verify taxable and non-taxable sales and receipts. These reports audit both taxable and nontaxable transactions.

MENU SELECT

From the Inventory Main Menu, select *Fuel Tax Reporting*.

Fuel Tax Reporting

- Fuel Tax Calculate
- Fuel Tax Report
- Federal Claim for Refund
- State Tax Module
- Sales Audit Report
- Purchase Audit Report
- Sales Tax Audit Report
- Fuel Tax Summary

FUEL TAX CALCULATE

This program gathers data needed to print the standard fuel tax report by tax code and detailed audit reports on both fuel sales and receipts. Run this program before you begin printing audit reports. A temporary file is created which does not get overwritten until another calculate is run.

MENU SELECT

From the Fuel Tax Report Submenu, select *Fuel Tax Calculate*.

The screenshot shows a terminal window titled "Petro-Data Jobber Inventory". The menu options are: F2-Lookup, F3, F4, F5, F6, F7-Start Over, and F8-Quit. The main display shows the following text:

```

Petro-Data Demo ***** Calculate Fuel Tax Totals *****
Display report on screen
Search files:  1 = Current      2 = History      3 = Both 3
Enter report date 10/26/2009
Select range:  1 Dates      2 Batches      3 Both 2
Enter date range                               Enter batch range
Calculate for the detail sales tax report? (Y/N) N
Count C Store Purchases as Sales? (Y/N) Y
Is everything ok? (Y/N/P=Printer/Q=Quit) Y
  
```

BEGIN INPUT

Output to: S=Screen P=Printer F=Text File Q=Quit

Search Files: Select the files to use as follows:

Enter 1 for Current Files.

Enter 2 for History Files.

Enter 3 for Both Current and History Files.

Enter Q to Quit.

Report Date. Enter Today's Date or a report date.

Type of Range. Select a type of range to enter:

Enter 1 to enter a range of dates.

Enter 2 to enter a range of batch numbers.

Enter 3 to enter both a range of dates and a range of batch numbers.

Enter Range. Enter the beginning and ending **dates** (or batch number).

Calculate for the Detail Sales Tax Report?

Enter N. This is a report written for Florida. Check with Software Support if you think you might need this report.

Count C Store Purchases as Sales? (Y/N)

Enter N. This is a custom option for customers with the Retail Module. Check with Software Support if you think you might need this report option.

Is everything ok? (Y/N/P=Printer/Q=Quit).

Y to continue

N to cancel

P to change print option or printer selection

Q to quit without calculating.

The beginning time is displayed on the screen (ex. 10:26:12) and each process is displayed as it is being done.

Create Tax Calculation Records

Get Exemption Codes

Get Taxable and Non Taxable Sales from Detail File

Get Taxable and Nontaxable Purchases from Posted Purchase File

Get Taxable and Nontaxable Purchases from Unposted File

Ending Time is 10:15:31

Computer is Finished Gathering Fuel Tax Totals. Print Report? (Y/N)

Enter Y to print the standard report

Enter N to skip the print.

(This is the same report that may be reprinted using Option 2 on the menu

Date: 04/22/2008
Time: 16:42:04

Petro-Data Demo
Fuel Tax Report from 09/01/2005 to 09/30/2005
Date Range: 09/01/2005 to 09/30/2005

Page No.
1

Tax Code 1	FEDERAL GASOLINE		18.3000	Product Type GAS		
	Tax Gal	Ntx Gal	Tot Gal	Tax Col/Pd	Tax Calc	
Sales Basis	1284791.7	0.0	1284791.7	236401.72	235116.88	
Receipts Basis	237084.0	0.0	237084.0	43623.47		
Tax Code 2	STATE GASOLINE		20.0000	Product Type GAS		
	Tax Gal	Ntx Gal	Tot Gal	Tax Col/Pd	Tax Calc	
Sales Basis	1284791.7	0.0	1284791.7	256958.34	256958.34	
Receipts Basis	230084.0	0.0	230084.0	46016.80		
Tax Code 3	FEDERAL DIESEL		24.3000	Product Type LSD		
	Tax Gal	Ntx Gal	Tot Gal	Tax Col/Pd	Tax Calc	
Sales Basis	128176.6	0.0	128176.6	31275.07	31146.91	
Receipts Basis	65104.0	7702.0	72806.0	15885.38		
Tax Code 4	STATE LSD TAX		20.0000	Product Type LSD		
	Tax Gal	Ntx Gal	Tot Gal	Tax Col/Pd	Tax Calc	
Sales Basis	128176.6	0.0	128176.6	25635.32	25635.32	
Receipts Basis	72806.0	0.0	72806.0	14421.47		
Tax Code 5	STATE HSD TAX		20.0000	Product Type HSD		
	Tax Gal	Ntx Gal	Tot Gal	Tax Col/Pd	Tax Calc	
Sales Basis	0.0	0.0	0.0	0.00	0.00	
Receipts Basis	0.0	3300.0	3300.0	0.00		

Fuel Tax Calculated Standard Report

FUEL TAX REPORT

This option reprints the report calculated in the Fuel Tax Calculation program (Option 1). Once the calculation program has been run, as many reports as needed may be printed based on the calculation criteria. This report prints fuel tax totals on both sales and receipts.

MENU SELECT

From the Fuel Tax Report Submenu, select *2 Reprint Standard Fuel Tax Report*.

BEGIN INPUT

Output to: **S=Screen** **P=Printer** **F=Text File** **Q=Quit**

Fuel Tax Report is printed based on the most recent fuel calculation

```
Petro-Data Demo ***** Standard Fuel Tax Report - All Codes *****
Display report on screen
Fuel tax report is printed based on the most recent fuel calculation
Is everything ok? (Y/N/P=Printer/Q=Quit) |Y
```

Is everything ok? (Y/N/P=Printer/Q=Quit). Enter Y to continue, N to cancel, P to change print option or printer selection, or Q to quit without calculating.

(See Sample report on previous page)

FEDERAL CLAIM FOR REFUND

The calculate program must be run before this option. If you file quarterly, calculate for the quarter and then run the Federal Claim for Refund Report. The 'New Format' prints like the Federal form. The 'Detail Report' has an option for a wide report.

Gasoline and Diesel reports must be printed separately.

MENU SELECT

From the Fuel Tax Report Submenu, select *3 Federal Claim for Refund Report*.

Which report do you want? 1=New Format 2=Detail Report

1 - NEW FORMAT

Select 1 to print the most recent **Federal Format**. If the format has changed since this document was written, the newest format MAY not yet be programmed and installed.

BEGIN INPUT

Output to: S=Screen P=Printer F=Text File Q=Quit

This report is usually run by date. The data is determined by the most recent calculate. If you are careful to keep your batches and dates the same, you could run it with batches and achieve the same results.

Enter **Dates** or **Batch numbers** (within the calculated period).

```

Petro-Data Demo ***** Federal Claim for Refund Report *****
Display report on screen

Select range: 1 = Date      2 = Batch  1
Enter Beginning and Ending Batch numbers  0          0
Enter Beginning and Ending Dates          09/01/2005  09/30/2005
Enter Federal tax codes  1          1          1          1
Is everything ok? (Y/N/P=Printer/Q=Quit)  Y

```

Enter Federal tax codes - (do not mix gas and diesel codes on the same report)

F2 to select from lookup.

Enter up to **four** gasoline (gas, eth, avg) OR diesel (dsl, ker, jet) codes.

Is everything ok? (Y/N/P=Printer/Q=Quit). Enter Y to continue, N to cancel, P to change print option or printer selection, or Q to quit without calculating.

Date Range:	09/01/2005 to 09/30/2005			Page 1
Vendor	PETRO-DATA INC.	FIN/SSN	1-75111110	
Taxpayer Number	Name	K	D	Gallons
123456781	Blue Farm			200.00
121991111	Jones Farm and Ranch			1200.00
678121111	Lou's Gasoline Station			2200.00
Total Gallons				3600.00

Federal Claim for Refund Report - Gasoline

Note: Diesel and Kerosene reports would have an 'X' in either the 'K' or 'D' column.

2 - DETAIL REPORT

Select **2** - to print the **Detail Report** format with customer and invoice detail

This report is usually run by date within the calculated period. If you are careful to keep your batches and dates the same, you could run it with batches and achieve the same results.

Enter **Dates** or **Batch numbers**.

Enter Federal tax codes - F2 to select from lookup. Enter up to **four** codes. Make sure to select all Diesel (kerosene, jet) codes. Run the report a second time for Gasoline (avgas). You will have to print a separate report for each.

```

Petro-Data Demo ***** Federal Claim for Refund Report *****
Display report on screen
Select range: 1 = Date      2 = Batch  1
Enter date range 05/01/2008 05/31/2008
Enter batch range
Enter Federal tax codes  1      [ ]      [ ]      [ ]
Input selection criteria? N
Option: 1=Summary      2=Fed Format with Detail      3=Detail Wide Paper 2
Print both lines of address for the customer? (Y/N) N
Is everything ok? (Y/N/P=Printer/Q=Quit) Y
    
```

Do you want to input a selection criteria? N

If necessary, the selection criteria option is available, enter Y.

Option: 1=Summary 2=Fed Format with Detail 3=Detail Wide Paper

1-Summary prints total gallons by customer.

2-Federal Format with Detail prints the OLD Federal Format and gives you each invoice for each customer (see example report below).

3-Detail Wide Paper prints on 15" wide paper on wide carriage printers only.

Print both lines of address for the customer? (Y/N) Y

This option prints the address and Federal Tax ID number from the customer Master File. Enter N to print only one address line.

Is everything ok? (Y/N/P=Printer/Q=Quit).

Enter Y to continue, N to cancel, P to change print option or printer selection, or Q to quit without calculating.

Date: 05/21/2008 PETRO-DATA INC. FEIN # 1-75111110 Page No.
 Time: 11:22:26 Claim for Refund of Excise Taxes - Sales Information 1
 Date Range: 05/01/2008 to 05/31/2008

Name: Blue Farm

Address: Main Offices SAN ANTONIO TX 78040

Telephone: 512/783-1234

EIN 123456781 # of Gallons 200.00

Batch No	Date	Cust No	Inv No.	Item	Nontax Gal
0920	05/03/2008	BLUE	909	UNL	100.00
0920	05/03/2008	BLUE	909	BLEND1	100.00

Name: Jones Farm and Ranch

Address: Suite 2000 San Antonio TX 78222

Telephone: 512-399-9999

EIN 121991111 # of Gallons 1200.00

Batch No	Date	Cust No	Inv No.	Item	Nontax Gal
0920	05/03/2008	JONES	911	UNL	600.00
0920	05/03/2008	JONES	911	BLEND1	600.00

Name:	Lou's Gasoline Station					
Address:	Main Offices	San Antonio	TX	78245		
Telephone:	512-541-2222	EIN	678121111	# of Gallons	2200.00	
Batch No	Date	Cust No	Inv No.	Item	Nontax Gal	
0920	05/03/2008	LOU	912	UNL	500.00	
0920	05/03/2008	LOU	912	PLU	600.00	
0920	05/03/2008	LOU	912	BLEND1	500.00	
0920	05/03/2008	LOU	912	BLEND2	600.00	
Total Gallons	3600.00					

Federal Claim for Refund Report - Detail

STATE TAX MODULE - TEXAS

(For other states such as Florida, see SEPARATE DOCUMENT)

The Texas State Fuel Tax Module conforms to the reporting requirements in place in 2008 with all recent updates. It is your responsibility to know the tax laws and to test the accuracy of the reports provided in this module. Printing the reports also creates files which may be imported into the Texas Fuels Tax Electronic Filing software.

The INSTALL must be completed before calculating taxes.

The Calculate (Option 1) must be run before Calculating for state tax reports.

GENERAL INFORMATION AND SETUP:

- 1 - It is YOUR responsibility to know the Texas fuel tax reporting requirements.
- 2 - The correct setup of the files is KEY to preparing correct reports.
- 3 - Corrections can be made to tax data before importing it into the Texas Electronic software.
- 4 - Tax data is stored when invoices and BOLs are UPDATED.
- 5 - Schedules are created based on Exemption Codes entered in the Texas Tax Install program

6 - EXEMPTION FILE

Tax exemptions in Texas are the following: Signed Statement, License Holders, US Governments, Public Schools or Transportation Companies, Non-profit Electric/Telephone Coops, Aviation fuel dealers.

7 - CUSTOMER FILE

'State' must have TX or state where fuel is delivered. Use Ship-To if fuel is delivered in TX, but customer billing address is out of state.

'St No' must have customer's Texas tax ID number

'Ex Code' - enter an accurate exemption code on each tax the customer is not required to pay.

8 - CUSTOMER SHIP-TO FILE

'State' must have TX or state where fuel is delivered.

'St No' must have customer's Texas tax ID number

'Ex Code' - enter an accurate exemption code on each tax the customer is not required to pay.

9 - VENDOR FILE

'Fed ID' must have correct TEXAS taxpayer ID

10 - TERMINAL FILE

'State' must have TX or state where terminal is located (LA - Louisiana, OK - Oklahoma)

'License Number' - must have the terminal locator code (such as T75TX1234) if a federally licensed terminal. If not, it must be BLANK. Look on the Texas Taxes website for a list of Texas terminals.

11 - TRUCK FILE

'Truck FEIN' must have the Texas tax ID of the common carrier or YOUR tax ID for company trucks and transports.

'Tran Mode' must be 'J_' for transports and bobtails. There is a different code for barges and other modes of transportation.

12 - LOCATION FILE

'State' must have TX or state where bulk plant or consignment is physically located.

'State EIN' must have your Texas tax ID since you own the fuel.

13 - BILL OF LADING ENTRY

Origin State comes from Terminal File

Destination State comes from Customer, Customer Ship-To, or Location file

Taxes (prepaid or not) come from the Tax Authority.

14 - SALES INVOICE ENTRY

Origin State comes from the Location or Terminal File

Destination State comes from Customer or Customer Ship-To file

Taxes and exemptions come from Customer or Customer Ship-To Tax Authority

15 - IMPORT SCHEDULES - Import numbers are entered during BOL entry.

16 - DIVERSIONS must be entered manually into the Texas Motor Fuels Tax program.

17 - TAX ID NUMBERS are used in import files (not customer names). These numbers match the numbers in the 'Other Party' file of the Texas Electronic Motor Fuels Tax software.

18 - TIP - When correcting schedules, make all of your master file changes first, recalculate both

the regular and State, then make any other changes that were not corrected. Then reprint the reports only.

MENU SELECT

From the Inventory Main Menu select - *Fuel Tax Reporting*. Then select 4 - *State Tax Module*.

Enter **2** initials for state Enter **TX**. The following menu displays:

```
Petro-Data Demo ***** Texas Fuel Tax Module ***** VS. 8

1. Calculate Texas Fuel Taxes
2. Print Schedules and Create Electronic File
3. Browse and fix master files and tax data
4. Create Other Parties Import File
5. Quarterly Transporter Report
I. Install Program
Q. Return to Main Menu

Select An Option      Q
```

Normal Processing of State Fuel Tax Data consists of the following:

1. Calculate Texas Fuel Taxes (after you have calculated on the Main Menu).
2. Print schedules in SUMMARY to create the Electronic Files.
3. Import schedules into Texas Electronic Filing Software.
4. If errors occur, browse and fix data. REPRINT schedules.
5. Import again.

SUBMENU SELECT:

SELECT 1 - Calculate Texas Fuel Taxes

This option gleans from the file created in the previous calculate. It uses information in the Texas Install program (Option I) to create the required schedules including purchase,

sales, and import/exports.

The following message displays:

You Must Run the Calculate Program before Running This Program

The calculate program this message is referring to is Option 1 on the Fuel Tax Report Module Menu - *Calculate Fuel Tax Totals/Standard Report*.

Enter range of dates for bill of ladings 09/01/2003 09/30/2003
Ready to calculate? (Y/N/Q)

Nothing prints UNLESS errors are found or data such as carriers or tax id numbers are missing. When this calculate is complete, the menu returns.

See the Browse and Fix section (Option 3) for trouble-shooting error messages and instructions whether to recalculate or not.

! Error messages that display during the calculate must be analyzed and corrected if necessary before the final schedules are printed for import !

Continue to selection 2 - Print Schedules and Create Electronic File.

SUBMENU SELECT:

SELECT 2 - Print Schedules and Create Electronic File

This option prints the required purchase, sales, and import and export schedules.

Output to: S=Screen P=Printer F=Text File Q=Quit

NOTE: Both printing on screen and printer create the schedules in import- file format. Each time you print them, the previous file is overwritten. Be sure to print in summary before importing the schedules.

Enter schedule to print (blank for all).

The 'Lookup-F2' key is active at this point. If you just want to print or reprint an individual schedule, you may select and press <Enter> or press <Esc> to exit the lookup screen without selecting. The import file will be recreated only for the schedules you print.

Verify your fein. State Taxpayer ID displays from the State Install.

Verify you name. Taxpayer Name displays from the State Install.

```

Petro-Data Demo ***** Texas Fuel Tax Reports *****

Display report on screen

Enter schedule to print (blank for all) 

Verify your fein          17499887771
Verify your name         PETRO-DATA DEMO COMPANY
Enter the month/year     05/2008

Option:  S=Summary by Customer      D=Detail for each document  S

Omit Propane from the report? (Y/N)  Y

Ready to print (Y/N/Q)  Y

```

Enter the month/year.

Enter the two-digit month and four-digit year for the report (ex: 09/2004).

Option: S=Summary by Customer D=Detail for each document

Print the Detail report if you had errors in the calculate and need to find them and make corrections. You may also want a detail copy for your file.

Print the Summary report when all of your corrections have been made and you are ready to import the data into the State Electronic software. Even printing the report on the screen creates the import file.

Important Note 1: The import files are recreated EACH TIME you PRINT the schedules (opt 2). If you made corrections in the Browse Sales by Customer or Browse Purchases by Vendor, you must ONLY REPRINT the schedules to create new import files which include the corrections.

Important Note 2: If necessary, be sure to reprint the schedules in detail for your records. If you go back later and recalculate, your corrections WILL NOT BE REFLECTED in the new calculated report.

Important Note 3: Before you import into the State Electronic Software, print this report using the SUMMARY option. Summary will be by Carrier, terminal, and tax type.

Exempt sales schedules will summarize by carrier, terminal, tax type and customer.

READ MORE IMPORTANT INFORMATION RELATED TO PRINTING THE SCHEDULES IN THE 'BROWSE AND FIX' SECTION OF THIS DOCUMENTATION.

Ready to print (Y/N/Q)?

If all of the options you have selected are correct, continue by pressing **Y**. Otherwise, press **N** to reenter options or **Q** to return to the menu.

	Page: 1		
Form: 06-146	b. Fuel		
a. Gasoline Fuel			
TEXAS SCHEDULE OF GALLONS REMOVED FROM IRS REGISTERED TERMINAL - TEXAS TAX PAID	c. Taxpayer number 17499887771	d. Filing Period 05/2008	
e. TaxPayer name PETRO-DATA DEMO COMPANY			
=====			
Transporter Name: FUEL TRANSPORTERS, INC.	Transporter Taxpayer No.: 16456789101		
Seller Name: Shell	Seller Taxpayer No.:		
Product Mode Date Removed Shipping doc.	Terminal Ctrl. # Invoice Gal.		
GAS J_ SUM	T75TX2662 40576.00		

Transporter Name: COASTAL CARRIERS	Transporter Taxpayer No.: 19212117777		
Seller Name: Shell	Seller Taxpayer No.:		
Product Mode Date Removed Shipping doc.	Terminal Ctrl. # Invoice Gal.		
GAS J_ SUM	T75TX2662 411533.00		

Total Invoiced Gallons All Pages 452109.09	Total Invoiced Gallons This Page Only 452109.00		
Electronic file: \cur\finv\GSTAXPD.TXT	Schedule is GTP		

Texas Schedule of Gallons Removed from IRS Registered Terminal

The electronic import file names are printed at the bottom of each report. In some cases, the drive letter is not printed. As shown on the above report, the file name and location are \cur\finv\GSTAXPD.TXT. The schedule code is GTP.

ALL files should be imported in the following format:

DRIVE:\cur\finv\file.txt	DRIVE=network drive like 'f' or 'e' or 'c'
	finv=could be ginv or hinv and so on
	file.txt=specific schedule name like dipur.txt

Example: f:\cur\finv\dipur.txt Tax Free Diesel Purchases Schedule

LIST OF SCHEDULE CODES AND NAMES from F2 Lookup screen

Schedule	Name	Title1
GEE	Gasoline Gallons Sold Tax Free to Exempt Entities	TEXAS SCHEDULE OF GALLONS SOLD
DEE	Diesel Gallons Sold Tax Free to Exempt Entities	TEXAS SCHEDULE OF GALLONS SOLD
GAV	Gasoline Gallons Sold Tax Free to Aviation Dealers	TEXAS SCHEDULE OF TAX FREE
DAV	Diesel Gallons Sold Tax Free to Aviation Dealers	TEXAS SCHEDULE OF TAX FREE
DSS	Dyed Diesel Sold on Signed Statement	TEXAS SCHEDULE OF TAX FREE SALES OF DYED
DFD	Dyed Diesel Sold Tax Free to Permit Holders	TEXAS SCHEDULE OF GALLONS OF DYED DIESEL F
GTP	Gasoline Removed from Terminal Texas Tax Paid	TEXAS SCHEDULE OF GALLONS REMOVED
DTP	Diesel Removed from Terminal Texas Tax Paid	TEXAS SCHEDULE OF GALLONS REMOVED
DDF	Dyed Diesel Purchased Tax Free from Other License Holder	TEXAS SCHEDULE OF DYED DIESEL FUEL
DDI	Gallons Imported Tax-Free	TEXAS SCHEDULE OF GALLONS
GDI	Gallons Imported Tax-Free	TEXAS SCHEDULE OF GALLONS
DIP	Gallons Imported Tax-Paid	TEXAS SCHEDULE OF GALLONS
GIP	Gallons Imported Tax-Paid	TEXAS SCHEDULE OF GALLONS
SZZ	Other Exemptions	TEXAS SCHEDULE OF GALLONS
DET	Diesel Sold Tax Free for Export	TEXAS SCHEDULE OF GALLONS SOL
GET	Gasoline Sold Tax Free for Export	TEXAS SCHEDULE OF GALLONS SOL
DGE	Diesel Exported	TEXAS SCHEDULE OF
GGE	Gasoline Exported	TEXAS SCHEDULE OF

Any entry with a blank Schedule Code will not appear on any schedule.

Schedule SZZ is transactions that cannot be classified. For example, transactions that have to be entered in the tax reports but do not require schedules, such as Dyed diesel fuel sold with tax. Call customer support for assistance analyzing and fixing these transactions.

If EXPORT and IMPORT schedules print and you do NOT import or export fuel to other states, the STATE code in either the Terminal file or the Customer file does not have TX.

SUBMENU SELECT:

SELECT 3 - Browse and Fix Master Files and Tax Data**Fix Master Files**

To make mass changes to the customer file, ship-to file, vendor file, truck file or terminal file, use these menu options. For example, to enter a customer's Texas tax ID, select 'Customer File'. To enter a carrier's tax ID, select 'Truck File'.

Fix Tax Data

If a transactions is on the wrong schedule because of the wrong exemption code, correct the schedule code in 'Browse Sales by Customer'. If a purchase has the wrong truck number, it can be fixed in either 'Browse Purchases by Vendor' or 'Browse Bol File'. One option requires just reprinting the reports, the other requires a recalculate.

```
1. Customer File
2. Customer Ship To File
3. Vendor File
4. Location File
5. Truck File
6. Browse Sales by Customer (No recalc)
7. Browse Purchases by Vendor (No recalc)
8. Terminal File
9. Browse Bol File (truck number, etc.)
10. Browse Sales Invoices to Fix Truck No.
11. Browse Sales Invoices to Fix State Exemptions
12. Browse Bio Diesel Blends
Q. Return to Main Menu

Select An Option  Q
```

To **navigate** within the browse/fix windows, use the **tab** key, the **arrow** keys or the **enter** key to move across the columns. Use the **Page Up/Page Down** keys to move up or down a page at a time, or the up and down **arrow** keys to move up or down one line at a time. If you prefer, the **mouse** can be used on the slide bars or to click on a cell.

Press <Ctrl> <W> to exit the window and save the changes. The <ESC> key may also be used to exit a window IF no changes were made.

The message should display on the screen that the schedules are being reassigned.

Note 1:

Options 1, 2, 3, 4, 5, and 8 make PERMANENT changes to master files. Future sales and purchases will reflect these changes. In some cases (tax id numbers), recalculating will make the changes on the current schedules. In other cases (wrong exemption code), recalculating will not make a difference.

Options 6 and 7 are TEMPORARY changes to State Tax Schedules only. DO NOT RECALCULATE or you will lose the changes. These options are used to change, remove, or add schedule codes.

In both cases, you MUST REPRINT the schedules to recreate the import files.

FIX CUSTOMER TAX DATA			
Fed Fein	State No.	Registered	Company
987811111	DD12345789		Acme Construction
123456781	AG432116111	Y	Blue Farm
123456789	1234566667	N	DB Oil Company
562211111	DD112111112	Y	Jacks Construction
761121111	AG432456789		Johns Service Station
121991111	DD123477777		Jones Farm and Ranch

Option 1 - Customer File

FIX CUSTOMER TAX DATA		
FEIN	DEP NO	Company
		ACME CONTRUCTION
		ACME CONTRUCTION
123456781	AG432116111	BLUE FARM
123456781	AG432116111	BLUE FARM
123456781	AG432116111	BLUE FARM
		Katco Inc.

Use this option to enter a State Tax Exempt Number. ‘Registered’ means there is a maximum number of gallons they may purchase in one month. Any changes made here WILL BE REFLECTED IN THE CUSTOMER FILE.

<Ctrl> W to exit and save the changes.

Recalculate the Texas Taxes and reprint the schedules. Any State numbers added in file maintenance will be added to the transactions on the report.

Option 2 - Customer Ship To File

If an exempt customer has a Ship-to address, the Ship-to address record must also have the tax ID number in it. The ‘DEP NO’ is the State ID Number. Any changes made

here WILL BE REFLECTED IN THE CUSTOMER SHIP-TO FILE.

<Ctrl> W to exit and save the changes.

Recalculate the Texas Taxes and reprint the schedules. Any State numbers added in file maintenance will be added to the transactions on the report.

Important Note 1: ALL Ship-To addresses must have the State ID number and all exemption codes that apply to the customer at this address.

Important Note 2: If a customer's **billing address is out of the State of Texas**, YOU MUST set up a ship-to record with a TX address. Otherwise, all sales to this customer will appear on the export schedule.

After setting up the ship-to address, you may use it as the default ship-to address for invoicing by entering it on the first screen of the AR Customer Record in File Maintenance in the 'Ship To' field. A portion of the address line will display.

Option 3 - Vendor File

FIX VENDOR TAX DATA			
	FEIN	Company	Vendno
		7-UP	7UP
		Acme Grocers	ACME
	12345678903	Branded Oil Company	BRAND
			BRANMC
		CINGULAR WIRELESS	CELLPH
		Chevron	CHEV
		Citgo	CITGO
	17413429220	COASTAL TRANSPORT CO., INC.	COAST
		Conoco	CONOCO

The Vendor 'FEIN' field must contain the supplier's State ID Number. It is usually an 11-digit number - no dashes or spaces. Any changes made here WILL BE REFLECTED IN THE VENDOR MASTER FILE in Accounts Payable.

<Ctrl> W to exit and save the changes.

Recalculate the Texas Taxes and reprint the schedules. Any Tax ID numbers added in file maintenance will be added to the transactions on the report.

Option 4 - Location File

If you get error messages during the Texas Tax calculation that say there is no DEP number in the Location record, use this browse to correct the problem. The number is usually your company tax ID number.

This number and the 'State' field are used to determine the DESTINATION of the purchased fuel and the ORIGIN of fuel sold from the bulk plant.

FIX LOCATION TAX DATA			
REG NO.	State	Dstoreno	Storename
	TX	1	Main Office
	TX	9	Terminal
891254666	TX	3	Consignment and Keylock
	TX	4	Keylock Location
	TX	5	Cardlock Location
	TX	7	Commission Consignment Station

All locations records including consignment and cardlock must have your State ID number in the 'Registration Number' field. Also, the 'State' code must represent where the location is, whether in Texas or in another state.. Any changes made here WILL BE REFLECTED IN THE LOCATION MASTER FILE.

<Ctrl> W to exit and save the changes.

Recalculate the Texas Taxes and reprint the schedules. Any Tax ID numbers added in file maintenance will be added to the transactions on the report.

Recalculate will NOT fix the 'State' code. Correct the schedule codes in 'Browse Sales' or 'Browse Purchases' option.

Option 5 - Truck File

The 'FEIN' numbers in the truck file is the carrier's Texas Tax ID number whether they are company transports and bobtails or common carriers.

FIX TRUCK TAX DATA			
FEIN	Truck	Name	
17523456781	BOB	BOBTAIL	
17523456781	TR	IN HOUSE TRANSPORT	
15912118523	COAST	COASTAL CARRIERS	
17498765432	TRANSP	TRANSPORT FUELS, INC.	

Enter the State-assigned carrier number in the FEIN field of the browse window. Enter your company State tax number for your trucks and the Transport Company's tax ID for Common Carriers. Any changes made here WILL BE REFLECTED IN THE TRUCK MASTER FILE.

<Ctrl> W to exit and save the changes.

Recalculate the Texas Taxes and reprint the schedules. Any Tax ID numbers added in file maintenance will be added to the transactions on the report.

This is the Browse program you will use most often.

Option 6 - Browse Sales by Customer (No recalc)

IF YOU MAKE CHANGES USING THIS OPTION, DO NOT RECALCULATE.

YOU MUST REPRINT THE SCHEDULES TO RECREATE THE ELECTRONIC FILES WITH THE CORRECTIONS.

This browse option allows you to **remove** transactions from schedules, **add** transaction to schedules, **move them from one schedule to another**, change origin or destination cities, and add or change State ID numbers.

Choose the option that will be most efficiently serve your purpose. All Schedules is the most used if the corrections need to be made on transactions that are already on schedules.

Browse: 1=All Transactions 2=Exemptions Only 3=All Schedules

- 1 = All Transactions** This will display all transactions for the calculated period whether they are on a schedule or not. If a transactions needs to be on a schedule, find the transaction and type in the schedule code.
- 2 = Exemptions Only** Transactions with exemptions only will print. If a transaction is not on a schedule, but has an exemption code, find the transaction and type in the schedule code.
- 3 = All Schedules** This is the most used option. It only displays transactions that

are already on schedules. Schedules codes may be changed or removed, tax ID numbers may be added as well as other changes.

Fixes made in this browse program are not permanent. They will correct printed schedules and the import file.

Caution! If you recalculate, the data will go back to it's original values and you will have to redo your changes.

Fix Sales Data - <Ctrl W> to Quit										
Sched	Custname	Customer	Item	Ex	Org	Dest	CarrNum	Term Lic	TaxPd	
	BLUE FARM	AG2222221	GAS	0	SA	TX		LICENSE BRAD	Y	
	BLUE FARM	AG2222221	GAS	0	SA	TX		LICENSE BRAD	Y	
	BLUE FARM	AG2222221	GAS	0	SA	TX		LICENSE BRAD	Y	
	CONSIGNMENT ACCOUNT	FED2222	GAS		SA	TX		LICENSE BRAD	Y	
	CONSIGNMENT ACCOUNT	FED2222	GAS		SA	TX		LICENSE BRAD	N	
	CONSIGNMENT ACCOUNT	FED2222	GAS		SA	TX		LICENSE BRAD	N	
GEE	BLUE FARM	AG2222221	GAS	2	SA	TX		LICENSE BRAD	N	
GEE	BLUE FARM	AG2222221	GAS	2	SA	TX		LICENSE BRAD	N	
GEE	BLUE FARM	AG2222221	GAS	2	SA	TX		LICENSE BRAD	N	
GEE	BLUE FARM	AG2222221	GAS	2	SA	TX		LICENSE BRAD	Y	
GGE	ACME COMPANY	1111	GAS	3	TX	LA		7212345678	N	

When corrections are complete:

<Ctrl> W to exit and save the changes.

REPRINT SCHEDULES ONLY to recreate import files and include corrections.

HOW TO:

Remove transactions from a schedule:

The schedule ID is in the first column (SCHED) of the browse window. The three-character code determines which schedule the transaction will be on. A list of the schedules and their definitions can be found a few pages earlier in this document. Use the space bar or delete key to make the schedule field blank or enter 'NO' and the transaction will not be on any of the schedules.

Change transactions to another schedule:

Enter the correct three-character schedule code in the first column (SCHED) of the browse window. The three-character code determines which schedule the transaction will be on. A list of the schedules and their definitions can be found a few pages earlier

in this document.

Add customer or carrier State Tax Numbers:

It is best to correct them in the Master File browses and recalculate the State Taxes. However if it only involves one or two transactions, fix them here and reprint the reports. Don't forget to fix them later in the master files for future transactions.

Fix import or export schedules:

- If all taxes were paid on the transactions, use the delete key or the space bar to remove the 'schedule' code.
- If the transaction is an exempt sale, change the schedule code to the correct one. You may also change the origin or destination state.

Note 1: Do not remove a transaction from all schedules unless it was NOT an exempt sale (State taxes were paid).

Note 2: Changing an exemption code number in the browse will not change the transaction to a different schedule. You must change the schedule code.

Note 3: Exemption codes must be corrected in the Customer File in Accounts Receivable if future transactions are to be on the correct schedule.

Option 7 - Browse Purchases by Vendor (No recal)

IF YOU MAKE CHANGES USING THIS OPTION, DO NOT RECALCULATE.

YOU MUST REPRINT THE SCHEDULES TO RECREATE THE ELECTRONIC FILES WITH THE CORRECTIONS.

This option is similar to the Browse Sales by Customer. Changes are allowed to the Schedule, Origin and Destination States and Carrier ID number.

Fix Purchase Data: <CTRL T>=Delete <CTRL W>=Quit										
Schedule	Bolno	Recdate	Origin	Dest	Carrier	VenFein	Term Lic	Vendor	Item	TaxPd
DTP	278018	09/20/2005	TX	TX	15912118523		T75TX2662	SHELL	LSD	Y
GIP	022508	02/25/2008	SA	TX	59-1487255	12345678903	LICENSE BRAD	BRAND	GAS	Y
GIP	12345	08/06/2007	SA	TX		12345678903		BRAND	GAS	Y
GIP	666666	08/01/2007	SA	TX		12345678903		BRAND	GAS	Y
GIP	913000	09/01/2005	SA	TX	15912118523	12345678903		BRAND	GAS	Y
GIP	914000	09/01/2005	SA	TX	17523456781	12345678903	LICENSE BRAD	BRAND	GAS	Y
GIP	914000	09/01/2005	SA	TX	17523456781	12345678903		BRAND	GAS	Y
GIP	916000	09/01/2005	SA	TX	15912118523	12345678903		BRAND	GAS	Y
GTP	268989	08/02/2005	TX	TX	15912118523		T75TX2662	SHELL	GAS	Y
GTP	269022	08/02/2005	TX	TX	15912118523		T75TX2662	SHELL	GAS	Y
GTP	269022	08/02/2005	TX	TX	15912118523		T75TX2662	SHELL	GAS	Y

When corrections are complete:

<Ctrl> W to exit and save the changes.

REPRINT SCHEDULES ONLY to recreate import files and include corrections.

HOW TO: (USE THE SAME PROCEDURES AS USED IN CORRECTING SALES)

Note 1: Check to make sure that the STATE field in Terminal File Maintenance has TX so that future transactions will be correct.

Note 2: Fuel **purchased and sold in other States** should have no schedule codes in the 'Schedule' field.

Option 8 - Terminal File

This option allows you to change the 'State' field which determines the ORIGIN of the fuel. If this field is anything but TX (including blank) the computer will report the fuel as an IMPORT.

FIX TERMINAL TAX DATA - <CTRL W>=Quit				
Terminal	Vendor	State	Licenseno	Spic
MB	CHE002	TX	T-76-TX-2783	
MH	CHE002	TX	T-74-TX-2702	
MH	CHE002	TX	T-74-TX-2702	
COR	CHEV	TX	T-74-TX-2721	
COR	CHEV	TX	T-74-TX-2721	
GAL	CHEV	TX	T76TX2789	
GAL	CHEV	TX	T76TX2789	
HOU	CHEV	TX		
HOU	CHEV	TX		
JAX	CHEV	FL	250527925	
JAX	CHEV	FL	250527925	

There should be a Terminal Locator Code in the 'Licenseno' field for all actual terminals. Terminal records for other distributors should have blank license numbers.

Changing the License Number WILL fix transactions if the Texas calculate is run again. However, changing the State code will NOT remove the transactions from an import or export schedule. That will have to be done in option 5 or 6. Any changes made here WILL BE REFLECTED IN THE TERMINAL MASTER FILE.

<Ctrl> W to exit and save the changes.

Recalculate the Texas Taxes and reprint the schedules. Any Tax ID numbers added in file maintenance will be added to the transactions on the report.

Option 9 - Browse Bol File (truck number, etc)

This option allows you to CHANGE or ADD the truck or carrier that transported the fuel. The carrier tax ID is in Truck File Maintenance and is needed for all fuel transported in the state of Texas.

```

1=Current      2=History  1
Range of Dates:  Beg  09/01/2006      End  09/30/2005
Ready to Browse Bol File? (Y/N/Q)  Y
    
```

1 - Current BOLs remain in the current file for 90 days unless you are using the freight billing module.

FIX BOL DATA						
	Bol	Boldate	Vendor	Terminal	Itemno	Truckno
▶	913000	09/01/2005	BRAND	SA	HSD	COAST
	913000	09/01/2005	BRAND	SA	UNL	COAST
	913000	09/01/2005	BRAND	SA	PLU	COAST
	916000	09/01/2005	BRAND	SA	HSD	COAST
	916000	09/01/2005	BRAND	SA	UNL	COAST
	917000	09/01/2005	CHEM1	SA	HSD	COAST
	917000	09/01/2005	CHEM1	SA	HSD	COAST
	918000	09/01/2005	BRAND	SA	PLU	COAST
	914000	09/01/2005	BRAND	SA	HSD	BOB
	914000	09/01/2005	BRAND	SA	HSD	BOB
	914000	09/01/2005	BRAND	SA	UNL	BOB
	914000	09/01/2005	BRAND	SA	UNL	BOB
	914000	09/01/2005	BRAND	SA	PLU	BOB
	914000	09/01/2005	BRAND	SA	PLU	BOB
	914000	09/01/2005	BRAND	SA	SNL	BOB

1 - History For BOLs over 90 days old.

Note: If you do not find the BOLs in Current, try History and visa/versa.

<Ctrl> W to exit and save the changes.

*****Recalculate** BOTH the regular AND the Texas Taxes and reprint the schedules. The truck number must be retrieved from the BOL file which requires the first

recalculate.***

Option 10 - Browse Sales Invoices to Fix Truck No.

This option allows you to CHANGE or ADD the truck or carrier that transported the fuel. The carrier tax ID is in Truck File Maintenance and is needed for all fuel transported in the state of Texas.

```

1=Current      2=History  2
Range of Dates:  Beg  09/01/2005      End  09/31/2006
Ready to Browse Sales File? (Y/N/Q)  Y
    
```

1 - Current to browse Current month invoices - invoices entered since the last closing.

1 - History to browse invoices from Previous months.

FIX SALES DATA - <Ctrl W>=Quit						
Invno	Invdte	Custno	Loc	Item	Truckno	
145368	09/01/2005	NEWCO	9	UNL	COAST	
145368	09/01/2005	NEWCO	9	LSD	COAST	
145434	09/02/2005	NEWCO	9	SNL	COAST	
145434	09/02/2005	NEWCO	9	UNL	COAST	
145434	09/02/2005	NEWCO	9	LSD	COAST	
145518	09/03/2005	NEWCO	9	SNL	COAST	
145518	09/03/2005	NEWCO	9	LSD	COAST	
145610	09/04/2005	NEWCO	9	UNL	COAST	
145730	09/06/2005	NEWCO	9	UNL	COAST	
145730	09/06/2005	NEWCO	9	LSD	COAST	
145990	09/09/2005	NEWCO	9	LSD	COAST	
145990	09/09/2005	NEWCO	9	UNL	COAST	

<Ctrl> W to exit and save the changes.

*****Recalculate** BOTH the regular AND the Texas Taxes and reprint the schedules. The truck number must be retrieved from the Invoice Audit file which requires the first recalculate.***

Option 11 - Browse Sales Invoices to Fix State Exemptions.

This option allows you to CHANGE State Exemption Codes on Sales Transactions for specific customers. Make sure the correct exemption code is in the customer file for future transactions..

1=Current 2=History 1

Range of Dates: Beg 12/01/2012 End 12/31/2012

Customer BLUE

Ready to Browse Sales File? (Y/N/Q) Y

Invno	Invdte	Custno	Loc	Flaxtype	Tax1	Type1	Ex1	Tx2	Type2	Ex2	Tx3	Type3	Ex3	Tx4	Type4	Ex4
54076	09/15/2008	BLUE	1	GAS	3	S	0	4	F	0						

Option 10 - Browse Bio Diesel Blends.

This option allows you to CHANGE gallons reported on Bio Diesel Blends.

Browse: 1=Bio Diesel Sales 2=Bio Diesel Purchases |

1 - Bio Diesel Sales

2 - Bio Diesel Purchases

Q = Return to Texas Fuel Tax Report Menu.

SUBMENU SELECT:

SELECT 4 - Create Other Parties Import File

This program can be used to create the Other Party file to import into the Texas Electronic Filing software. It is most beneficial when you are just getting started. This program is OPTIONAL. Customers, vendors and carriers may be added manually to the Texas Electronic Filing Software Other Party File at any time.

```
Petro-Data Demo ***** Import Customers and Carriers *****  
  
This routine will create file OTHPARTY.DBF. When you go to the  
State of Texas software to import.  
  
Customers: 1=All 2=As of origin date 3=Edit Last File Only |
```

The first time you begin using the State of Texas Electronic Filing software, all customers who buy fuel State tax exempt will need to be set up in the 'Other Party' file. Use the 'All' option. This program will glean from your Customer Master File all customers with tax numbers in the 'St No' field of the Tax Screen.

1 - All

This option should be used only the first time you create this file.

```
All customers  
  
Import Carriers? (Y/N) Y  
  
Ready to create? (Y/N/Q) Y  
  
Do you want to browse/fix this file? Y
```

Y - ALWAYS BROWSE THE FILE to see what you will be importing.

Edit Other Parties. <Ctrl W> = Quit <Ctrl T> = Delete/Undelete)			
	Company	Ftaxexo1	Taxpayer Type
	DB Oil Company	1234566667	TP
	COASTAL CARRIERS	15912118523	TP
	TRANSPORT FUELS, INC.	17498765432	TP
	BOBTAIL	17523456781	TP
	IN HOUSE TRANSPORT	17523456781	TP
	EAGLE TRANSPORT CO., INC.	56-0816291	TP
	Lou's Gasoline Station	AG431112211	AG
	Blue Farm	AG432116111	AG
	Johns Service Station	AG432456789	AG
	Jacks Construction	DD112111112	DD
	Acme Construction	DD12345789	DD
	Jones Farm and Ranch	DD123477777	DD
	Name	VESEL	TP

Make sure that every customer has a correct State ID number.

To **navigate** within the browse/fix window, use the **tab** key or the **mouse**.

<Ctrl> **T** - To **delete** or **undelete** an entry

<Ctrl> **W** - To **save** changes and **quit** the window

In this example, 'Name' is marked for deletion (notice the black line next to the company name) and will not be on the import file.

Finished. Other party file is \cur\finv\OTHPARTY.TXT. Press enter

2 - As of a certain origin date

When you add a customer in Customer File Maintenance, enter a date in the origin field ('Org Date'). This option will only import customers with origin dates on or after the one entered in the next step. (For example, all customers who were set up prior to 07/01/2008 have already been added to the 'Other Party' File. Enter 07/01/2008 here to include everyone from July 1, 2008 through the current date.)

```
Petro-Data Demo ***** Import Customers and Carriers *****  
  
This routine will create file OTHPARTY.DBF. When you go to the  
State of Texas software to import.  
  
Customers: 1=All 2=As of origin date 3=Edit Last File Only 2  
  
Enter an orgdate for customers 07/01/2008  
  
Import Carriers? (Y/N) N  
  
Ready to create? (Y/N/Q) |
```

Carrier Note: Transporter/Carrier tax ID numbers are required on most tax schedules. They will need to be in the Other Party file. If you import carriers using this program, only do it ONCE. The Truck File is used to get the Carrier names and State Tax ID numbers. If you begin using a different carrier, enter them manually in the Texas Electronic Software Other Party File.

```
Do you want to browse/fix this file? |Y
```

3 - Edit Last File Only

This option will display the file that was created and edited last. This is a good option to use to see the file AFTER corrections have been made before importing it, OR if the file has errors on the import

```
Customers: 1=All 2=As of origin date 3=Edit Last File Only 3  
  
All customers  
  
Import Carriers? (Y/N) N  
  
Ready to create? (Y/N/Q) Y  
  
Do you want to browse/fix this file? |Y
```

If you get error messages trying to import, create the file again and browse and fix it until the file imports without errors.

Important Note 1: Any corrections made in this browse and fix program must be corrected in the appropriate master file (customer file, truck file). The browse/fix only fixes the import file.

```
Finished. Other party file is \cur\finv\OTHPARTY.TXT. Press enter
```

IMPORTING THE OTHER PARTY FILE

In the Texas Motor Fuels ETF Data Entry System:

‘Other Party’ icon

‘Import’ icon

Browse and select or

Enter the drive, folders and ‘File Name’ as displayed on your screen

(ex. f:\cur\finv\OTHPARTY.TXT).

‘Save’ the file, error messages will display if data does not meet the test criteria.

‘Delete’ transaction or correct them. Be sure to make the corrections in Petro-Data, too.

Select 5 - Quarterly Transporter Report

From the Fuel Tax Report Submenu, select *5 Quarterly Transporter Report*.

BEGIN INPUT

This option prints the import and export schedules required for the Transporter report.

To get all of the gallons transported by your trucks, use the sales analysis generator and selection criteria to get just your trucks. You can print the schedules to get the gallons of fuel picked up from the terminal.

Output to: S=Screen P=Printer F=Text File Q=Quit

Select I - Install Program

From the Fuel Tax Report Submenu, select *I Install Program*.

BEGIN INPUT

This option must be run before trying to calculate taxes. It defines tax exempt codes and tax types which put the transactions on the correct schedules.

Exemption Codes

These codes play an important part in creating accurate schedules. The codes defined in this install program must be the ones set up in the Customer Files.

Using the install screen below, if a customer has exemption code 1 on the clear diesel State tax code in his customer record tax screen, his purchases are going to be exempt from State clear diesel tax and they will appear on the Permit Holder schedule.

They must already be defined in Exemption File Maintenance. There is room for two codes for Other Permit Holders and Signed Statements.

Tax Types

Tax Types are already linked to tax codes and fuel items. Tax Types entered in the install record MUST BE in a State Fuel Tax Code in Tax Code File Maintenance (field 4 - Fuel Tax Type) or the error message '*Tax type not found in fuel tax code file. Press enter*' displays. Each tax type listed on the install screen has a unique Texas State fuel code (See Fuel Type Master File). Tax types must be left blank for items you do not sell.

As prompted, enter your **Texas Taxpayer number and name**..

Enter the Location ID number of your **Bulk Plant**, if applicable.

Enter the **Exemption Codes** for exempt types of customers that you sell to or leave blank.

If you allow your customers to defer their state taxes, enter the special **industry code** you used in their customer file to designate them as a deferred tax customers.

This feature also requires special setup. Call Customer support for details.

Enter the **TAX TYPES** for fuel that you sell. Leave the tax type blank if you do not sell that particular type of fuel.

The default truck number displays on each customer invoice in sales invoice entry. You may override it with a different code. Enter the carrier used most often as the default.

Select **E**=Edit Data to change any of the displayed fields.

Select **Q**=Quit and Save to quit the program and save the changes.

```

***** Texas Fuel Tax Install Program *****01/18/2013

Enter the Bio Diesel tax type and the percent that is not diesel (5,2,etc)

Bio Clr 1  B5C  Percent Bio  5          Bio Clr 2    Percent Bio  0
Bio Clr 3    Percent Bio  0          Bio Clr 4    Percent Bio  0

Bio Dye 1  B5D  Percent Bio  5          Bio Dye 2    Percent Bio  0
Bio Dye 3    Percent Bio  0          Bio Dye 4    Percent Bio  0

E=Edit Data          Q=Quit and Save  |Q
    
```

BIODIESEL TAX TYPES AND PERCENTAGES

5 FUEL SALES AUDIT REPORT

The Fuel Sales Audit report lists all sales both taxable and not-taxable (exempt) by customer. There is a wide range of options to select from to meet your individual needs. The End-of-Month Checklist suggests printing by TAXCODE. A new option to print by State has been added.

OPTION 1 - CALCULATE FUEL TAX TOTALS must be run FIRST to create a file with the data for the range of dates or batches you need.

Important Note 1: These reports can be run at any time for any period of time. The data is retrieved from the invoice line items in current and/or history when the 'Calculate Fuel Tax Totals' is run. A temporary file is created when the 'Calculate' is run and remains until another calculate is done. *All audit reports are printed from the temporary calculate file.*

Fuel Tax Report MENU SELECT

From the Fuel Tax Report Submenu, select *5 Fuel Sales Audit Report*.

BEGIN INPUT

Output to: S=Screen P=Printer F=Text File Q=Quit | P

F2-Lookup	F3	F4	F5	F6	F7-Start Over	F8-Quit
-----------	----	----	----	----	---------------	---------

```

Petro-Data Demo ***** Fuel Tax Sales Audit Report *****

Display report on screen

Option:      A = All           T = a Taxtype       L = Location C
             P = a Prodtype    C = a Taxcode

Taxcode 1

Enter choice: 1 = Non Taxable   2 = Taxable       3 = Both 3

Input selection criteria? N

Customer subtotals? Y           Print customer address? (Y/N) N

Report option: 1 = Detail Report   2 = Summary Totals 2

Is everything ok? (Y/N/P=Printer/Q=Quit) Y

```

Options:

The most common option is **C** by TAX CODE. The tax code numbers are found on the summary report that prints in the Calculate option.

A - print all transactions in the file

T - print a specific tax type

```
Tax type: F=Federal S=State N=County C=City F
Ok? (Y/N) Y
```

P - print a product type.

```
Enter Product Type (Gas, Die, etc) GAS
Ok? (Y/N) Y
```

C - print a tax code - fuel tax codes.

```
Enter a tax code. Blank=All 1
Ok? (Y/N) Y
```

L - print one location.

```
Enter a location 1
Ok? (Y/N) Y
```

Enter choice.

- 1 - print non taxable sales only (exempt sales).
- 2 - print taxable sales only.
- 3 - print both taxable and non taxable.

All reports have a column for taxable and a column for non-taxable. Print the reports you will need.

Do you want to input a selection criteria?

- N - print the entire report
- Y - use selection criteria to select a portion of the report to print.

Customer subtotals?

- Y - include a subtotal for each customer
- N - do not print any customer totals.

Print customer address? (Y/N).

- Y - print Customer address and tax number on the report.
- N - print only Customer name on the report (this will be a much shorter report).

Report option:

- 1 = **Detail Report** - lists each customer invoice
- 2 = **Summary Totals** - lists only totals by customer.

Is everything OK? (Y/N/Q)

- Y - print the report as selected.
- N - reenter options
- P - change printers or print option
- Q - quit without printing.

Suggestions:

Print taxable sales using the SUMMARY option if you need it.

Print non-taxable using the DETAIL option.

You may print summary and if there are problems, print the detail.

*Make detailed notes of the reports you need to file your tax returns. Include the options used when printing the reports. Put these notes with your End-of-Month Checklists.

The information on these reports is backup for State reporting modules that might be included in your version of Petro-Data's software.

Date: 09/30/2005		Petro-Data Demo		Page No.								
Time: 09:21:32		Fuel Tax Sales Audit Report		1								
Date Range: 09/01/2005 to 09/30/2005												
TAX CODE	1	FEDERAL GASOLINE		Tax Rate	0.1840	Product Type	GAS					
Batch No	Date	Inv No.	Loc	Cust No	Item	Ex Code	Gross Gal	Net Gal	CD	Ntx Gal	Tx Gal	Tax Amt
20050905	09/01/2005	145368	9	NEWCO	UNL		3100.00	3041.00		0.00	3041.00	559.54
20050906	09/02/2005	145434	9	NEWCO	SNL		1200.00	1181.00		0.00	1181.00	217.30
20050906	09/02/2005	145434	9	NEWCO	UNL		6000.00	5885.00		0.00	5885.00	1082.84
20050907	09/03/2005	145518	9	NEWCO	SNL		4700.00	4621.00		0.00	4621.00	850.26
20050907	09/04/2005	145610	9	NEWCO	UNL		8600.00	8442.00		0.00	8442.00	1553.33
20050909	09/06/2005	145730	9	NEWCO	UNL		7701.00	7560.00		0.00	7560.00	1391.04
20050932	09/09/2005	145990	9	NEWCO	UNL		7600.00	7459.00	N	0.00	7459.00	1372.46
20050932	09/08/2005	145991	9	NEWCO	UNL		7800.00	7679.00	N	0.00	7679.00	1412.94
20050932	09/10/2005	145992	9	NEWCO	SNL		1100.00	1083.00	N	0.00	1083.00	199.27
20050932	09/10/2005	145992	9	NEWCO	UNL		6100.00	5999.00	N	0.00	5999.00	1103.82
20050932	09/11/2005	145993	9	NEWCO	SNL		1600.00	1575.00	N	0.00	1575.00	289.80
20050932	09/11/2005	145993	9	NEWCO	UNL		6000.00	5892.00	N	0.00	5892.00	1084.13
20050933	09/13/2005	146203	9	NEWCO	SNL		1600.00	1572.00	N	0.00	1572.00	289.25
20050933	09/13/2005	146203	9	NEWCO	UNL		7200.00	7083.00	N	0.00	7083.00	1303.27
20050934	09/14/2005	146333	9	NEWCO	SNL		1000.00	986.00	N	0.00	986.00	181.42
20050934	09/14/2005	146333	9	NEWCO	UNL		6100.00	5997.00	N	0.00	5997.00	1103.45
20050935	09/15/2005	146426	9	NEWCO	UNL		5700.00	5605.00	N	0.00	5605.00	1031.32
20050936	09/16/2005	146636	9	NEWCO	SNL		1100.00	1084.00	N	0.00	1084.00	199.46
20050936	09/16/2005	146636	9	NEWCO	UNL		6100.00	6008.00	N	0.00	6008.00	1105.47
20050936	09/17/2005	146637	9	NEWCO	SNL		1000.00	985.00	N	0.00	985.00	181.24
20050936	09/17/2005	146637	9	NEWCO	UNL		6200.00	6101.00	N	0.00	6101.00	1122.58
20050936	09/18/2005	146638	9	NEWCO	SNL		1000.00	976.00	N	0.00	976.00	179.58
20050936	09/18/2005	146638	9	NEWCO	UNL		6200.00	6079.00	N	0.00	6079.00	1118.54
20050938	09/20/2005	146781	9	NEWCO	UNL		7601.00	7482.00	N	0.00	7482.00	1376.69
Subtot for Newco Limited							112302.00	110375.00		0.00	110375.00	
Address	555 INDUSTRIAL ROAD			State ID								
City/State	BELTWAY CITY TX 78001			Phone:	210-223-8762							
TAX CODE	3	FEDERAL DIESEL		Tax Rate	0.2440	Product Type	LSD					
Batch No	Date	Inv No.	Loc	Cust No	Item	Ex Code	Gross Gal	Net Gal	CD	Ntx Gal	Tx Gal	Tax Amt
20050907	09/04/2005	145590	9	KATCO	LSD		1600.00	1584.00		0.00	1584.00	386.50
20050913	09/10/2005	145897	9	KATCO	LSD		1800.00	1775.00		0.00	1775.00	433.10
20050915	09/12/2005	146154	9	KATCO	LSD		1000.00	991.00		0.00	991.00	241.80
20050919	09/16/2005	146464	9	KATCO	LSD		1600.00	1586.00		0.00	1586.00	386.98
20050923	09/20/2005	146836	9	KATCO	LSD		1000.00	989.00		0.00	989.00	241.32
Subtot for Katco Inc.							7000.00	6925.00		0.00	6925.00	
Address	234 COMMERCIAL ROAD			Fed ID								
City/State	PITTFORD CITY TX 78121			Phone:	214-253-8262							

Fuel Tax Sales Audit Report - Detail

Date: 07/22/2008		Petro-Data Demo				Page No.	
Time: 16:34:21		Fuel Tax Sales Audit Report				1	
Date Range: 09/01/2005 to 09/30/2005							
Selection: Taxcode 1							
TAX CODE	1	FEDERAL GASOLINE	Tax Rate		0.1830	Product Type	GAS
Cust No		Ex Code	Gross Gal	Net Gal	Ntx Gal	Tx Gal	Tax Amt
Katco Inc. KATCO		0	210,427.00	207158.00	0.00	207158.00	
Larco Enterprises LARCO		0	224,215.00	220419.00	0.00	220419.00	
Newco Limited NEWCO		0	112,302.00	110375.00	0.00	110375.00	
Petro-Market #1 PM1		0	95,107.70	95107.70	0.00	95107.70	
Petro-Market #2 PM2		0	105,808.00	104322.00	0.00	104322.00	
Petro-Market #3 PM3		0	197,829.00	194164.00	0.00	194164.00	
Petro-Market #4 PM4		0	359,204.00	353246.00	0.00	353246.00	
Subtotal No Exemption			1304892.70	1284791.70	0.00	1284791.70	236401.72
Totals for Taxcode 1			1304892.70	1284791.70	0.00	1284791.70	236401.72

Fuel Tax Sales Audit Report - Summary

This report was printed with 'Y' for customer totals. If you select 'N' only the 'Totals' line prints.

Use the 'screen' option to print different options before selecting the one that gives you the information you need at the time.

FUEL PURCHASE AUDIT REPORT

The Fuel Purchase Audit report lists all purchases both taxable and non-taxable (exempt) by Vendor and Terminal. There is a wide range of report options to select from to print the audit detail you need. The End-of-Month Checklist suggests printing by TAXCODE. A new option to print by State has been added.

Important Note 1: These reports can be run at any time for any period of time. The data is retrieved from the BOL or purchase line items in current and/or history when the 'Calculate Fuel Tax Totals' is run. Unless your history has been purged, these transactions remain in the file indefinitely. A temporary file is created when the 'Calculate' is run and remains until another calculate is done. *All audit reports are printed from the temporary calculated file.*

MENU SELECT

From the Fuel Tax Report Submenu, select *Purchase Audit Report*.

BEGIN INPUT

Output to: S=Screen P=Printer F=Text File Q=Quit **P**

```

Petro-Data Demo ***** Fuel Tax Purchase Audit Report *****

Display report on screen

Option:  A = All           T = a Taxtype           L = Location C
         C = a Taxcode     P = a Product Type

Enter a tax code. Blank=All 
Ok? (Y/N) 

```

Options:

The most common option is **C** by TAX CODE. The tax code numbers are found on the summary report that prints in the Calculate option.

A - print all transactions in the file

T - print a specific tax type

```
Tax type: F=Federal S=State N=County C=City F
Ok? (Y/N) Y
```

P - print a product type.

```
Enter Product Type (Gas, Die, etc) GAS
Ok? (Y/N) Y
```

C - print a tax code - fuel tax codes.

```
Enter a tax code. Blank=All 1
Ok? (Y/N) Y
```

L - print one location.

```
Enter a location 1
Ok? (Y/N) Y
```

Enter choice.

1 - print non taxable sales only (exempt sales).

- 2 - print taxable sales only.
- 3 - print both taxable and non taxable.

All reports have a column for taxable and a column for non-taxable. Print the reports you will need.

```
Input selection criteria? N
Only print summary by Vendor/Terminal Y
Is everything ok? (Y/N/P=Printer/Q=Quit) Y
```

Do you want to input a selection criteria?

- N - print the entire report
- Y - use selection criteria to select a portion of the report to print.

Only print summary by Vendor/Terminal

- N = to print each purchase or BOL in detail with totals by vendor and terminal
- Y = to print total gallons by Vendor and Terminal.

Is everything OK? (Y/N/Q)

- Y - print the report as selected.
- N - reenter options
- P - change printers or print option
- Q - quit without printing.

Suggestions:

Print taxable purchases using the SUMMARY option if you need it.
Print non-taxable using the DETAIL option.
Or, print summary and if there are problems, print the detail.

*Make detailed notes of the reports you need to file your tax returns. Include the options used when printing the reports. Put these notes with your End-of-Month Checklists.

Date: 09/30/2005		Petro-Data Demo					Page No.		
Time: 10:03:36		Fuel Tax Purchase Audit by Tax Code					1		
Date Range: 09/01/2005 to 09/30/2005									
Tax Code 3	FEDERAL DIESEL			Product Type LSD					
Loc	Vendor	Term	Rec No.	Rec Date	Batch No.	Tax Gal	Ntx Gal	Tot Gal	Tax Paid
9	KOCH	FTW	601812	09/09/2005	20050932	7702	0	7702	1879.29
9	KOCH	FTW	602622	09/12/2005	20050931	7707	0	7707	1880.51
9	KOCH	FTW	605375	09/20/2005	88888888	7705	0	7705	1880.02
Terminal Totals for FTW						23114	0	23114	5639.82
9	KOCH	WAC	358477	09/13/2005	20050933	7720	0	7720	1883.68
9	KOCH	WAC	358862	09/15/2005	20050935	7715	0	7715	1882.46
9	KOCH	WAC	359157	09/16/2005	20050936	7631	0	7631	1861.96
Terminal Totals for WAC						23066	0	23066	5628.10
Vendor Totals for KOCH						46180	0	46180	11267.92
Name KOCH REFINING		Address			12345 Koch Drive				
City Waco		Phone			EIN 14107434574				
Tax Code 3	FEDERAL DIESEL			Product Type LSD					
Loc	Vendor	Term	Rec No.	Rec Date	Batch No.	Tax Gal	Ntx Gal	Tot Gal	Tax Paid
9	SHELL	DAL	275969	09/08/2005	20050932	989	0	989	241.32
9	SHELL	DAL	276335	09/10/2005	20050932	1580	0	1580	385.52
9	SHELL	DAL	276479	09/11/2005	20050932	1185	0	1185	289.14
9	SHELL	DAL	276988	09/14/2005	20050934	1482	0	1482	361.61
9	SHELL	DAL	277201	09/15/2005	20050935	3064	0	3064	747.62
9	SHELL	DAL	277434	09/16/2005	20050936	1582	0	1582	386.01
9	SHELL	DAL	277582	09/17/2005	20050936	1582	0	1582	386.01
9	SHELL	DAL	277737	09/18/2005	20050936	1480	0	1480	361.12
9	SHELL	DAL	278018	09/20/2005	88888888	988	0	988	241.07
9	SHELL	DAL	276738	09/13/2005	20050933	1005	0	1005	245.22
9	SHELL	DAL	277229	09/15/2005	20050935	1006	0	1006	245.46
9	SHELL	DAL	277823	09/19/2005	20050937	1006	0	1006	245.46
9	SHELL	DAL	278052	09/20/2005	88888888	0	1002	1002	0.00
Terminal Totals for DAL						16949	1002	17951	4135.56
9	SHELL	FTW	160893	09/09/2005	20050932	988	0	988	241.07
9	SHELL	FTW	162167	09/20/2005	88888888	987	0	987	240.83
Terminal Totals for FTW						1975	0	1975	481.90
Vendor Totals for SHELL						18924	1002	19926	4617.46
Name Shell		Address			76809 Shell Drive				
City Dallas		Phone			EIN 14107888122				
Tax Code Totals for 3		FEDERAL DIESEL			65104		14502	79606	15885.38

Fuel Tax Purchase Audit Report - Detail

Date: 07/29/2008
Time: 13:33:31

Petro-Data Demo
Sales Tax Audit Report
Batch Range: 09/01/2005 to 09/01/2005

Page No.
1

Exempt column is for items that are coded as taxable but the customer was exempt.
NTaxable column is for items that are coded as nontaxable.

Tax Code 1 SAN ANTONIO CITY TAX Tax Rate 0.0113

Inv No.	Cust No	Tax?	Date	Item	Tax?	Taxable	NTaxable	Exempt	Tot Sales
145368	NEWCO	Y	09/01/2005	DIEFRT	N	0.00	0.00	46.81	46.81
145345	PM2	Y	09/01/2005	DIEFRT	N	0.00	0.00	25.30	25.30
Subtot: DIESEL FREIGHT						0.00	0.00	72.11	72.11
145368	NEWCO	Y	09/01/2005	GASFRT	N	0.00	0.00	40.61	40.61
145345	PM2	Y	09/01/2005	GASFRT	N	0.00	0.00	166.90	166.90
145371	LARCO	Y	09/01/2005	GASFRT	N	0.00	0.00	139.32	139.32
145375	LARCO	Y	09/01/2005	GASFRT	N	0.00	0.00	139.04	139.04
145326	PM3	Y	09/01/2005	GASFRT	N	0.00	0.00	139.32	139.32
145337	PM4	Y	09/01/2005	GASFRT	N	0.00	0.00	58.95	58.95
145346	PM4	Y	09/01/2005	GASFRT	N	0.00	0.00	267.49	267.49
145365	PM4	Y	09/01/2005	GASFRT	N	0.00	0.00	115.28	115.28
145338	KATCO	Y	09/01/2005	GASFRT	N	0.00	0.00	56.33	56.33
145347	KATCO	Y	09/01/2005	GASFRT	N	0.00	0.00	85.12	85.12
Subtot: GASOLINE FREIGHT						0.00	0.00	1208.36	1208.36
145368	NEWCO	Y	09/01/2005	LOADFEE	N	0.00	30.00	0.00	30.00
145345	PM2	Y	09/01/2005	LOADFEE	N	0.00	40.00	0.00	40.00
145371	LARCO	Y	09/01/2005	LOADFEE	N	0.00	40.00	0.00	40.00
145375	LARCO	Y	09/01/2005	LOADFEE	N	0.00	40.00	0.00	40.00
145326	PM3	Y	09/01/2005	LOADFEE	N	0.00	40.00	0.00	40.00
145337	PM4	Y	09/01/2005	LOADFEE	N	0.00	20.00	0.00	20.00
145346	PM4	Y	09/01/2005	LOADFEE	N	0.00	40.00	0.00	40.00
145365	PM4	Y	09/01/2005	LOADFEE	N	0.00	40.00	0.00	40.00
145338	KATCO	Y	09/01/2005	LOADFEE	N	0.00	20.00	0.00	20.00
145347	KATCO	Y	09/01/2005	LOADFEE	N	0.00	20.00	0.00	20.00
Subtot: LOADING FEE						0.00	330.00	0.00	330.00
145368	NEWCO	Y	09/01/2005	LSD	N	0.00	6788.76	0.00	6788.76
145551	PM1	Y	09/01/2005	LSD	N	0.00	1066.58	0.00	1066.58
145345	PM2	Y	09/01/2005	LSD	N	0.00	2206.81	0.00	2206.81
Subtot: DIESEL 2-ON HWY-LOW SULPH						0.00	10062.15	0.00	10062.15
145337	PM4	Y	09/01/2005	MISC	N	0.00	0.00	15.00	15.00
145338	KATCO	Y	09/01/2005	MISC	N	0.00	0.00	15.00	15.00
145347	KATCO	Y	09/01/2005	MISC	N	0.00	0.00	10.00	10.00
Subtot: MISC						0.00	0.00	40.00	40.00
145551	PM1	Y	09/01/2005	SNL	N	0.00	364.59	0.00	364.59
145551	PM1	Y	09/01/2005	SNL	N	0.00	829.40	0.00	829.40
145371	LARCO	Y	09/01/2005	SNL	N	0.00	2611.71	0.00	2611.71
145365	PM4	Y	09/01/2005	SNL	N	0.00	3744.89	0.00	3744.89
Subtot: EXTRA UNLEADED GASOLINE						0.00	7550.59	0.00	7550.59
145368	NEWCO	Y	09/01/2005	UNL	N	0.00	7568.74	0.00	7568.74
145551	PM1	Y	09/01/2005	UNL	N	0.00	677.09	0.00	677.09
145551	PM1	Y	09/01/2005	UNL	N	0.00	8590.23	0.00	8590.23
145345	PM2	Y	09/01/2005	UNL	N	0.00	17450.92	0.00	17450.92
145371	LARCO	Y	09/01/2005	UNL	N	0.00	19011.77	0.00	19011.77
145375	LARCO	Y	09/01/2005	UNL	N	0.00	21418.67	0.00	21418.67
145326	PM3	Y	09/01/2005	UNL	N	0.00	20756.81	0.00	20756.81
145337	PM4	Y	09/01/2005	UNL	N	0.00	10069.58	0.00	10069.58
145346	PM4	Y	09/01/2005	UNL	N	0.00	19640.54	0.00	19640.54
145365	PM4	Y	09/01/2005	UNL	N	0.00	16120.92	0.00	16120.92
145338	KATCO	Y	09/01/2005	UNL	N	0.00	9622.35	0.00	9622.35
145347	KATCO	Y	09/01/2005	UNL	N	0.00	6249.47	0.00	6249.47
Subtot: UNLEADED GASOLINE						0.00	157177.09	0.00	157177.09

Tax Owed for 1 is 0.00 0.00 175119.83 1320.47 176440.30

Total Tax Owed 0.00

8 - FUEL TAX SUMMARY REPORT

The Fuel Tax Summary Report prints summary sales information followed by summary purchase information for each tax code.

MENU SELECT

From the Fuel Tax Report Submenu, select *8 - Fuel Tax Summary Report*.

BEGIN INPUT

Output to: S=Screen P=Printer F=Text File Q=Quit | P

```

      Petro-Data Demo ***** Fuel Tax Summary Report *****
Display report on screen
Option:   A = All      T = a Taxtype   C = a Taxcode C
Purchase totals option:  1 by Vendor   2 by Vendor/Terminal 1

```

```

Enter a tax code. Blank=All 1
Ok? (Y/N) Y

```

Options: You may print this report for a specific option as follows:

Enter **A** to print all.

Enter **T** to print a specific tax type

Enter tax type: F = Federal S = State N = County C = City

Enter **C** to print one tax code.

Enter a Tax Code / Blank for all (1, 2, 5, 7)

Purchase totals option: 1 by Vendor 2 by Vendor/Terminal

```
Total by taxtype and product type? (Y/N) Y
Is everything ok? (Y/N/P=Printer/Q=Quit) Y
```

Total by tax type and product type? (Y/N)

Y = to print totals by tax type AND product type
 N = to print without subtotals.

Is everything OK? (Y/N/Q)

Y - print the report as selected.
 N - reenter options
 P - change printers or print option
 Q - quit without printing.

Date: 07/29/2008		Petro-Data Demo				Page No.	
Time: 14:32:24		Fuel Tax Summary Report				1	
Batch Range: 09/01/2005 to 09/30/2005							
FEDERAL DIESEL							
Custno	Exemption	Gross Gal	Net Gal	CD	Ntx Gal	Tx Gal	Tax Amt
KATCO	No Exemption	7000.00	6925.00			6925.00	1689.70
Katco Inc.							
234 COMMERCIAL ROAD							
PO BOX 233 PITTTFORD CITY TX 78121							
214-253-8262 EIN							
LARCO	No Exemption	4254.00	4202.00			4202.00	1025.28
Larco Enterprises							
234 COMMERCIAL ROAD							
PO BOX 112 SAFIRE CITY TX 78121							
214-253-8262 EIN							
NEWCO	No Exemption	24500.00	24200.00			24200.00	5904.81
Newco Limited							
555 INDUSTRIAL ROAD							

PO BOX 112	BELTWAY CITY	TX	78001					
210-223-8762			EIN					
PM1	No Exemption		7028.60	7028.60		7028.60	1714.96	
Petro-Market #1								
486 FOREST ROAD								
PO BOX 876	FOREST CITY	TX	78001					
210-223-8762			EIN					
PM2	No Exemption		70093.00	69322.00		69322.00	16914.56	
Petro-Market #2								
486 FOREST ROAD								
PO BOX 876	FOREST CITY	TX	78001					
210-223-8762			EIN					
PM3	No Exemption		8290.00	8197.00		8197.00	2000.07	
Petro-Market #3								
486 FOREST ROAD								
PO BOX 876	FOREST CITY	TX	78001					
210-223-8762			EIN					
PM4	No Exemption		8401.00	8302.00		8302.00	2025.69	
Petro-Market #4								
486 FOREST ROAD								
PO BOX 876	FOREST CITY	TX	78001					
210-223-8762			EIN					
Sales Subtotal for FD			129566.60	128176.60	0.00	128176.60	31275.07	
Purchase Summary for Taxcode FD								
Vendor	Term	Type	Gross	Tax Gal	Ntx Gal	Tot Gal	Tax Paid	
KOCH	FTW	LSD	23400.00	23114.00	0.00	23114.00	5639.82	
Subtot for FTW			23400.00	23114.00	0.00	23114.00	5639.82	
KOCH	WAC	LSD	23293.00	23066.00	0.00	23066.00	5628.10	
Subtot for WAC			23293.00	23066.00	0.00	23066.00	5628.10	
SHELL	DAL	LSD	17154.00	16949.00	0.00	16949.00	4376.63	
Subtot for DAL			17154.00	16949.00	0.00	16949.00	4376.63	
SHELL	FTW	LSD	2000.00	1975.00	0.00	1975.00	481.90	
Subtot for FTW			2000.00	1975.00	0.00	1975.00	481.90	
Purchase Subtotals			65847.00	65104.00	0.00	65104.00	16126.45	

Fuel Tax Summary Report - Federal Diesel