

TERMINALS

The Terminal File contains a code and description for each vendor and terminal where you pull fuel. You must have a Terminal record for each vendor and terminal that gives you prices, whether entered manually or downloaded from DTN. You may assign numeric or alpha-numeric codes (EX: SA could be San Antonio).

Menu Select

From the Master File Maintenance submenu, select - Terminals.



Add Chg Delete Terminals

Terminal Report

Quit

Add, Chg, Delete Terminals

Terminals Menu Select.

From the Terminals submenu, select - *Add, Chg, Delete Terminals.*

Petro-Data Jobber Inventory

F2-Lookup F3-AR Inquiry F4-Inv Inq

Terminal File Maintenance

Vendor: BRAND Branded Oil Company

Terminal: SA

Description: SAN ANTONIO

Tax Authority: TEXAS TEXAS

City Id: CAS

City: CASTROVILLE

State: TX

License No: 1TX7412345

Use Time? Y Hour 18 Min 0 A/P/M P

Dealer Code:

Pull Freight:

Arterm (k:\prg\inv\arterm.dbf) Record: 1/5 Record Unlocked

Vendor.

Enter the vendor code (from the Accounts Payable Vendor file) of the fuel supplier. Click on the Magnifying glass or press <F2> to lookup.

Terminal Code.

Enter a Terminal code for this terminal. The terminal code is a one-to-three character code which identifies a particular terminal. (EX: SA for San Antonio)

Description.

Enter the description of the terminal code. This description should define the Terminal; for example, San Antonio for SA or Three Rivers for TR.

City of Origin.

Enter the appropriate city code if you are calculating freight otherwise leave blank.

State of Origin.

Enter the Two-character State Abbreviation (TX, MS, FL, etc.) where this terminal is located. This is important for State fuel tax reports. Origin state comes from this field.

Tax Authority.

Enter the Tax Authority Code which governs what taxes are charged and collected at this terminal location. If the terminal is out of state but is authorized to charge taxes from your state, enter the Tax Authority for the taxes that are charged. Note: The Tax authority can be changed in BOL entry if taxes from a different state are charged.

License Number.

Enter the IRS designated Terminal Locator number that identifies the terminal. (Ex. 1TX7432109)

Use Time.

Enter Y if this vendor changes rack prices at a time other than midnight. If yes, enter the Hour (18 = 6pm) the Minute (usually 0) and A/P/M (usually M for military time or 24 hour clock). This is a default, the Rack Price program does allow for special rack price changes at any time of day.

Dealer Code.

Enter the Dealer Code for jobbers who sell wholesale fuel to you. Used in some state tax reports.

Pull Freight.

Special code for some special installations.

OPTION BUTTONS. Click on the button or press the underlined letter.

<Edit> Click on the field to be changed or Press E or click the Edit button to change a field.

<New> Click on New to enter another record.

<Next> Click on Next to display the next record.

<Prev> Click on Previous to display the previous record.

<Print> Click on Print to print the displayed record.

<Delete> Click to Delete to delete this record. A popup box with '*Are You Sure You Want to Delete This Record? (Y or N)?*' displays. Click the Y button to delete the record or the N button to proceed without deleting.

<Exit> Click on Exit to quit file maintenance.

Terminal Report

Description:

The Terminal Report is a listing of all terminal records in the file.

Menu Select:

From the Master File Maintenance submenu, select - *Terminals*
From the Terminal submenu, select - *Terminal Report*.

Enter Fuel Type Report Options:

Output to: *S=Screen* *P=Printer* *F=Text File* *Q=Quit*

Enter The Date.

The current system date displays. Press *enter* to accept the date or enter a report date. This date has no affect on the report.

Is Everything Ok? (Y/N/P=Printer/Q=Quit).

Y - print the report using the selected printer or screen.
P - change to a different printer or print option.
N or Q - quit without printing.

Date: 03/24/2006	Petro-Data Demo		Page No.		
Time: 14:43:08	Terminal Report 03/24/2006		1		
Vendor	Terminal	City Id	Description	State	Auth Code
BRAND	SA	CAS	SAN ANTONIO	TX	TEXAS
BRAND	TPA		TAMPA	FL	AL
BRAND	SA		SAN ANTONIO	TX	TEXAS
BRAND	SAB		SAN ANTONIO BRD	TX	TEXAS

Terminal Report