

18 FREIGHT RATE FILE MAINTENANCE

The freight bill module lets you process freight bills for each load of fuel and allocate the cost between the products. Prior to entering freight bills, make sure all products, other charges, freight schedules, city ids, point to point, freight rates, special schedules, drivers, trucks, trailers and freight values have been set up in the Freight Master File Maintenance.

- Overview:*
1. Enter products in the Product File..
 2. Enter Other Charges.
 3. Enter Freight Schedules.
 4. Enter City Ids.
 5. Enter Point to Point
 6. Enter Freight Rates
 7. Enter Special Schedules
 8. Enter Drivers
 9. Enter Trucks
 10. Enter Trailers
 11. Define freight Values
 12. Reindex Freight Values

Menu Select: From the Jobber Inventory Main Menu select *1 -Master File Maintenance*. Next select *18-Freight Rate File Maintenance*. The following menu displays:

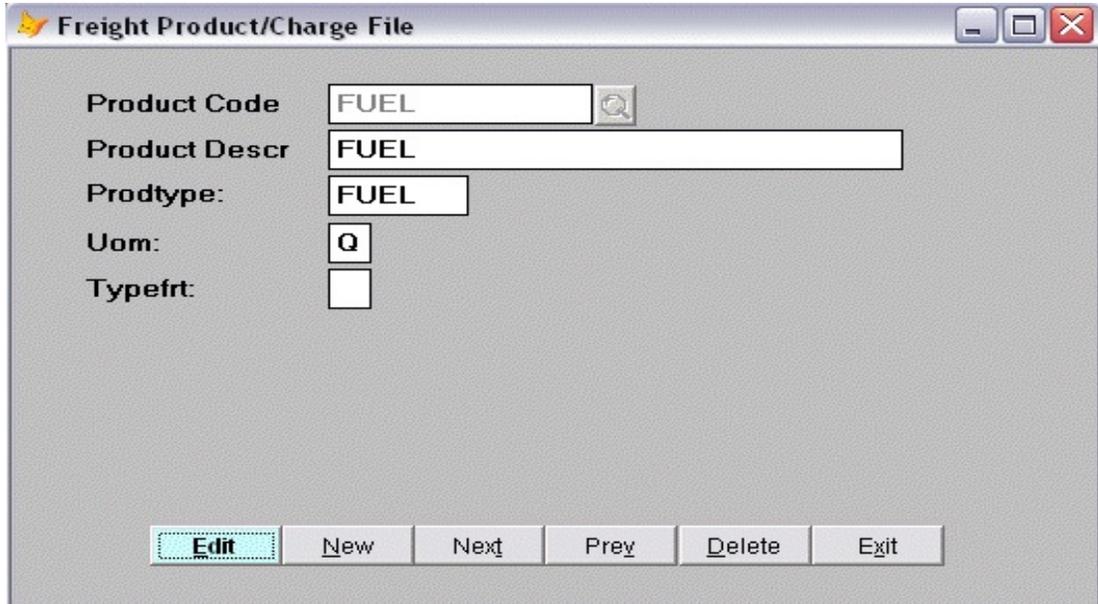
```
SS *** Freight File Maintenance *** 01/30/2009

1 Product File                7 Special Schedules
2 Other Charges              8 Drivers
3 Freight Schedules          9 Trucks
4 City Ids                   10 Trailers
5 Point to Point             11 Define Freight Values
6 Freight Rates              R  Reindex Freight Files
Q Quit to Main Menu

Select an Option |Q
```

1 Product File

Menu Select: From the *Freight File Maintenance* submenu, select *1 - Product File*. The following screen displays:



The screenshot shows a software window titled "Freight Product/Charge File". The window contains the following fields and controls:

- Product Code:** A text box containing "FUEL" with a search icon to its right.
- Product Descr:** A larger text box containing "FUEL".
- Prodtype:** A text box containing "FUEL".
- Uom:** A small text box containing "Q".
- Typefrt:** An empty text box.
- Buttons:** A row of six buttons at the bottom: "Edit" (highlighted with a dashed border), "New", "Next", "Prev", "Delete", and "Exit".

Product Code - Enter a product code or F2 to look one up. Usually there will be one record for the product **FUEL**.

Product Description - Enter a description for the product.

Prodtype - Enter the Product Category. Ex: Fuel, Water etc.

Uom - Enter how the freight will be calculated.

Q=Quantity

M= Mileage

E=Each

Typefrt - Enter a subcategory for the freight.

G=Gas

D=Diesel

2 Other Charges

Set up Other Freight Charges for split loads, demurrage and other charges like that. The items have to be setup in the inventory file maintenance as miscellaneous items first.. They don't need any special code designation.

Menu Select: From the *Freight File Maintenance* submenu, select *2 -Other Charges*. The

following screen displays:

```
Demo Company *** other Freight Charges *** 01/30/2009

1 Add, change or delete a Other Charges
2 Other Charges Report
Q Return to Main Menu

Make a selection Q
```

Menu Select: From the *Other Freight Charges* submenu, select *1 - Add, Change or Delete a Other Charges*. The following screen displays:

The screenshot shows a window titled "Freight Other Charge Schedules" with the following fields and values:

Product Loc	001		
Product Code	EXXON CC EQP		
Product Descr	EXXON EQUIPMENT RENTAL FEE		
TranType	P		
Prod Type	FUEL		
Charge Amt	275.0000	Charge UOM	E
Driver Pay		Driver UOM	E

At the bottom of the window, there are six buttons: Edit, New, Next, Prev, Delete, and Exit.

Product Loc - Enter a location number or F2 to look it up.

Product Code - Enter a product code or F2 to look one up.

Product Description - This field is automatically populated when the product code is selected.

TranType - Enter a transaction type.

S = Sell to customer

P = Purchase cost

Product Type - Enter the product type. (Ex: Fuel, Water etc.)

Charge Amt - Enter the misc charge amount.

Charge UOM - Enter the charge type.

E = Each

G = Gallons

Driver Pay - Enter the driver pay for this other charge

Driver UOM - Enter the charge type.

E = Each

G = Gallons

Other Charges Report

The Other Charges Report is a listing of all Freight Schedule records in the file. This report lists the Schedule number, Product type, Minimum Gas and Diesel gallons, Mile increments and Maximum miles.

Menu Select: From the *Freight Schedule* submenu, select 2 -*Other Charges Report*.

Enter Other Charges Report Options:

Output to: Enter **S** to print the report on the screen. Enter **P** to print to the printer and select the desired printer. Enter **F** to print to a Text File and enter the full path and desired file name. Enter **Q** to return to the menu without printing.

Enter The Date: The current system date displays. Press *enter* to accept the date or enter a report date. This date has no affect on the report.

Is Everything Ok? (Y/N/P=Printer/Q=Quit): To print the report using the selected printer or screen, press **Y**. To change to a different printer or print option, press **P**. To quit without printing enter **N** or **Q**.

The following screen displays:

Date: 02/27/2009
Time: 14:42:31

SS
Other Charges Report 02/27/2009

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1

Type	Loc	Charge Code	Chg Amt	Drv Pay
FUEL	001	EXXON CC EQP	275.00	0.00

3 Freight Schedules

Menu Select: From the *Freight File Maintenance* submenu, select 3 -*Freight Schedules*.
The following screen displays:

Demo Company *** Freight Schedules *** 01/30/2009

- 1 Add, change or delete a Freight Schedules
- 2 Freight Schedules Report
- Q Return to Main Menu

Make a selection Q

Menu Select: From the *Freight Schedules* submenu, select 1 - *Add, Change or Delete a Freight Schedule*. The following screen displays:

Schedule
Prod Type **Rate Uom**
Description
Gas Min **Die Min**
Gas Dol Min
Max Miles **Mile Incr**
SurCharge % **Ins Rate**

	Chg Item	Charge Amt	Driver Pay	Chg?
<input type="checkbox"/>	PUMP	30.00	12.00	<input checked="" type="checkbox"/> Chec
<input type="checkbox"/>	SPLIT	45.00	18.00	<input checked="" type="checkbox"/> Chec
<input type="checkbox"/>	UWPA	0.00	0.00	<input type="checkbox"/> Chec
<input type="checkbox"/>	ANTIFREEZE	0.00	0.00	<input type="checkbox"/> Chec
<input type="checkbox"/>	BLIQUID	0.00	0.00	<input type="checkbox"/> Chec
<input type="checkbox"/>	DRUMHSD	0.00	0.00	<input type="checkbox"/> Chec
<input type="checkbox"/>	LABOR	0.00	0.00	<input type="checkbox"/> Chec
<input type="checkbox"/>	LIQUID	0.00	0.00	<input type="checkbox"/> Chec

- Schedule** - Add a new schedule number or F2 to look one up.
Prod Type - Enter the product category.(Ex: Fuel, Water etc)
Rate UOM - Enter how the rate will be calculated.
Q=Qty
M=Miles
E=Each
Description - Enter a description for the schedule.
Gas Min - Enter the minimum gas gallons to bill.
Die Min - Enter the minimum diesel gallons to bill.
Gas Dol Min - Enter the minimum gas freight dollars to bill.
Die Dol Min - Enter the minimum diesel freight dollars to bill.
Max Miles-
Mile Incr-
Surcharge % - Enter the surcharge percent
Ins Rate - Enter the insurance surcharge percent.

Freight Schedules Report

The Freight Schedules Report is a listing of all Freight Schedule records in the file. This report lists the Schedule number, Product type, Minimum Gas and Diesel gallons, Mile increments and Maximum miles.

Menu Select: From the *Freight Schedule* submenu, select *2 -Freight Schedules Report*.

Enter Freight Schedules Report Options:

Output to: Enter **S** to print the report on the screen. Enter **P** to print to the printer and select the desired printer. Enter **F** to print to a Text File and enter the full path and desired file name. Enter **Q** to return to the menu without printing.

Enter The Date: The current system date displays. Press *enter* to accept the date or enter a report date. This date has no affect on the report.

Is Everything Ok? (Y/N/P=Printer/Q=Quit): To print the report using the selected printer or screen, press **Y**. To change to a different printer or print option, press **P**. To quit without printing enter **N** or **Q**.

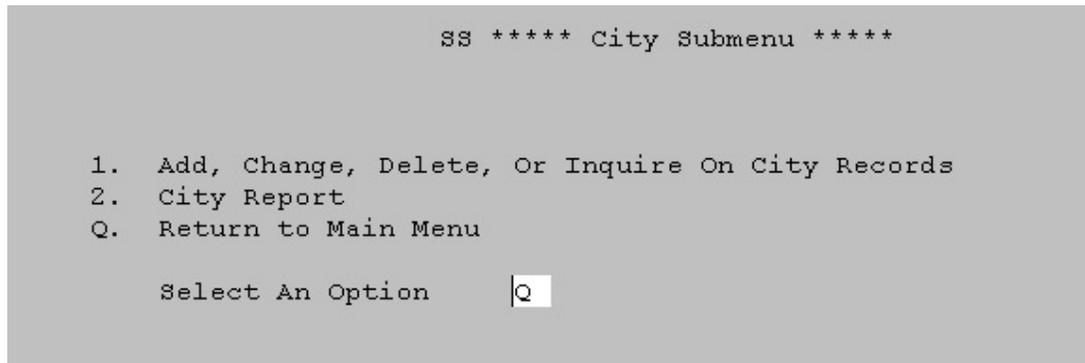
The following screen displays:

Date: 01/30/2009	SS	Page No.				
Time: 08:25:22	Freight Schedule Report 01/30/2009	1				
Schedule	Type	Description	Gas Min	Die Min	Mile Inc.	Max Miles
BRENCO	FUEL	BRENCO MARKETING	8500.00	7500.00	5.00	350.00
BRENCO H	FUEL	BRENCO MARKETING HOU	8500.00	7500.00	5.00	350.00
COASTAL	FUEL	COASTAL TRANSPORT	8800.00	7600.00	5.00	350.00
DUNCAN	FUEL	DUNCAN THOMPSON	8500.00	7400.00	5.00	175.00
DUPRE	FUEL	DUPRE TRANSPORT	8500.00	7500.00	10.00	180.00

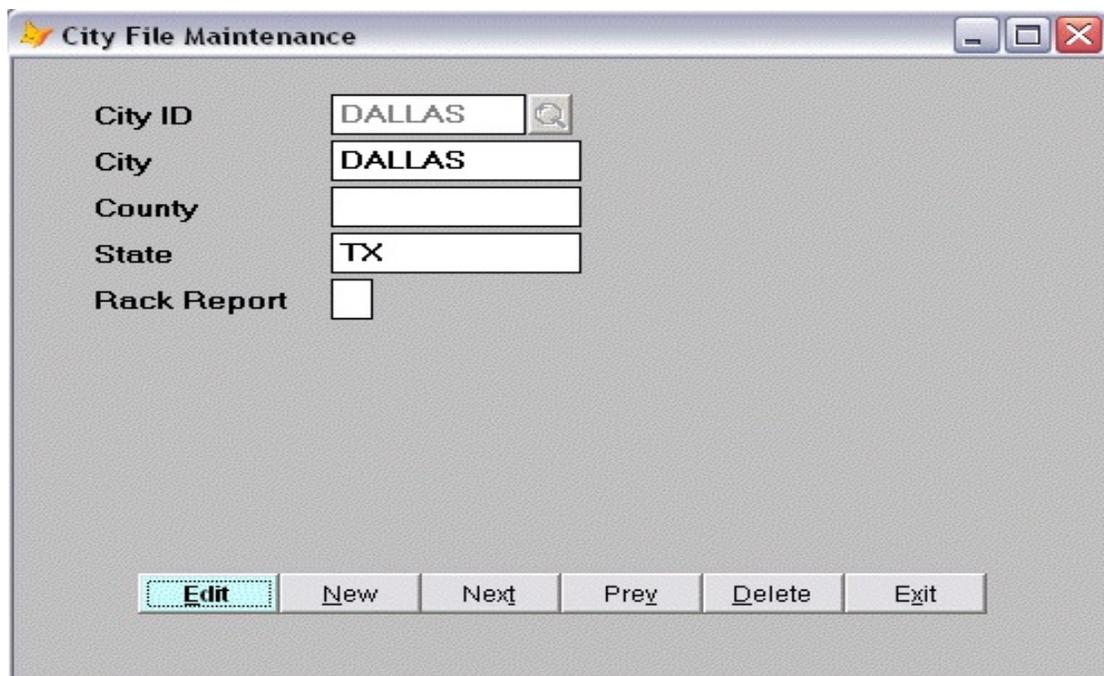
4 City Ids

Menu Select: From the *Freight File Maintenance* submenu, select *4 -City Ids*. The

following screen displays:



Menu Select: From the *City* submenu, select *1 - Add, Change or Delete a City Id*. The following screen displays:



City ID- Add a City ID or F2 to look one up. Enter all of your from and to city ids.

FYI: If you have 200 customers in Houston and 10 terminals in Houston, it will be impossible to distinguish between the from city and the to city when calculating freight. You might use special city ids like the customer number or vendor number to distinguish between 3 terminals in Houston or 200 customers in Houston.

City -Add a description for the City

County - Enter the name of the County for tax purposes.

State - Enter the 2 letter State abbreviation code.

Rack Report - Do you want the city to show on the Rack price report? (Y or N)

Freight Schedules Report

The City Report is a listing of all City records in the file. This report lists the City Id number, City, State and County.

Menu Select: From the City submenu, select 2 -*City Report*.

Enter City Report Options:

Output to: Enter **S** to print the report on the screen. Enter **P** to print to the printer and select the desired printer. Enter **F** to print to a Text File and enter the full path and desired file name. Enter **Q** to return to the menu without printing.

Enter The Date: The current system date displays. Press *enter* to accept the date or enter a report date. This date has no affect on the report.

Is Everything Ok? (Y/N/P=Printer/Q=Quit): To print the report using the selected printer or screen, press **Y**. To change to a different printer or print option, press **P**. To quit without printing enter **N** or **Q**.

The following screen displays:

Date: 02/10/2009
Time: 11:18:34

SS

City Report 02/10/2009

Page No.
1

City ID	City	State	County
3 RIV	THREE RIVERS	TX	
ABERNA	ABERNATHY	TX	
ABILEN	ABILENE	TX	TAYLOR
ALEDO	ALEDO	TX	
ALMEDA	ALMEDA	TX	
AMARIL	AMARILLO	TX	
ARCADI	ARCADIA	LA	
AUSTIN	AUSTIN	TX	
BEAUM	BEAUMONT	TX	
BELLME	BELLMEAD	TX	
BIGSPR	BIG SPRING	TX	
BROWNS	BROWNSVILLE	TX	
BRUCE	BRUVEVILLE	TX	
BRYAN	BRYAN	TX	BRAZOS
CADDO	CADDO MILLS	TX	HUNT
CALVER	CALVERT	TX	ROBERTSON
CENTER	CENTER	TX	
CHINA	CHINA SPRINGS	TX	
CLGSTA	COLLEGE STATION	TX	BRAZOS
CONROE	CONROE	TX	MONTGOMERY
CORPUS	CORPUS CHRISTI	TX	
CORSIC	CORSICANA	TX	
D-FW	DALLAS-FT WORTH	TX	
DALLAS	DALLAS	TX	
EDINBU	EDINBURG	TX	
ELCAMP	EL CAMPO	TX	
EULESS	EULESS	TX	
EUREKA	EUREKA	TX	
FT WOR	FT WORTH	TX	TARRANT
GALENA	GALENA PARK	TX	
GIDDIN	GIDDINGS	TX	
GRAPE	GRAPEVINE	TX	
HARLIN	HARLINGEN	TX	
HEARNE	HEARNE	TX	ROBERTSON

5 Point to Point

Menu Select: From the *Freight File Maintenance* submenu, select *5 -Point to Point*. The following screen displays:

```
SS *** Point to Point Maintenance *** 02/12/2009
```

- 1 Add, change or delete a Point record
- 2 Point to Point report
- Q Return to main menu

```
Make a selection | Q
```

Menu Select: From the *Point to Point* submenu, select *1 - Add, Change or Delete a Point record*. The following screen displays:

Point to Point File Maintenance

Points Lookup —

Origin City Id

Dest City Id

Mileage:

Points Lookup - Use the Lookup glass to select a Points record that has already been setup.

Origin City Id - Enter a code for the city the load is picked up from.

Dest City Id - Enter the code for the city the load is delivered to.

Mileage - Enter the distance between the Origin and Destination.

Point to Point Report

The Point to Point Report is a listing of all Point records in the file. This report lists the Origin, Destination and Miles.

Menu Select: From the Point to Point submenu, select *2 - Point to Point Report*.

Enter Point to Point Report Options:

Output to: Enter **S** to print the report on the screen. Enter **P** to print to the printer and select the desired printer. Enter **F** to print to a Text File and enter the full path and desired file name. Enter **Q** to return to the menu without printing.

Enter The Date: The current system date displays. Press *enter* to accept the date or enter a report date. This date has no affect on the report.

Is Everything Ok? (Y/N/P=Printer/Q=Quit): To print the report using the selected printer or screen, press **Y**. To change to a different printer or print option, press **P**. To quit without printing enter **N** or **Q**.

The following screen displays:

Date: 02/23/2009	SS		Page No.
Time: 10:07:19		Point to Point Report 02/23/2009	1
Origin City ID and Name		Dest City ID and Name	Miles
SHELBY Shelby, MT		BILLIN Billings, MT	307
SHELBY Shelby, MT		GARDIN Gardiner, MT	312
SHELBY		HELENA	0
SHELBY Shelby, MT		KALISP Kalispell, MT	160
SHELBY		KINGST	0
SHELBY Shelby, MT		LAVINA Lavina, MT	261
SHELBY		LEXING	0
SHELBY Shelby, MT		LIBBY Libby, MT	251
TACOMA		BUTTE	0
TACOMA		CULBER	0
TACOMA Tacoma		DAYTON	185

6 Freight Rates

Menu Select: From the *Freight File Maintenance* submenu, select *6 -Freight Rates*. The following screen displays:

```
SS *** Freight Rate Maintenance *** 02/23/2009

1 Add, change or delete a Freight Rates
2 Freight Rate Report
Q Return to main menu

Make a selection |Q
```

Menu Select: From the *Freight Rate Maintenance* submenu, select *1 - Add, Change or Delete a Freight Rate record*. The following screen displays:

Schedule	Prod Type	Miles	Gas Rate	Die Rate
BRENCO	FUEL	5	1.30000	1.51000
BRENCO	FUEL	10	1.30000	1.51000
BRENCO	FUEL	15	1.30000	1.51000
BRENCO	FUEL	20	1.51000	1.79000
BRENCO	FUEL	25	1.70000	1.97000
BRENCO	FUEL	30	1.76000	2.04000
BRENCO	FUEL	35	1.81000	2.16000
BRENCO	FUEL	40	1.91000	2.26000
BRENCO	FUEL	45	2.01000	2.36000
BRENCO	FUEL	50	2.11000	2.48000
BRENCO	FUEL	55	2.28000	2.70000
BRENCO	FUEL	60	2.52000	2.94000
BRENCO	FUEL	65	2.73000	3.25000
BRENCO	FUEL	70	2.94000	3.46000
BRENCO	FUEL	75	3.26000	3.81000
BRENCO	FUEL	80	3.33000	3.98000
BRENCO	FUEL	85	3.59000	4.19000

Schedule - Enter a freight schedule or F2 to look one up.

Prod Type - Enter the product category. (Ex: Fuel, Water, Etc.)

Mile Incre - Enter the mile increments.

Miles - Enter the miles.

Gas Rate - Enter the rate for Gas.

Die Rate - Enter the rate for Diesel.

Freight Rate Report

The Freight Rate Report is a listing of all Freight Rates in the file. This report lists the Schedule, Product type, Miles in increments, Gas and Diesel rate.

Menu Select: From the Freight Rate submenu, select 2 - *Freight Rate Report*.

Enter Freight Rate Report Options:

Output to: Enter **S** to print the report on the screen. Enter **P** to print to the printer and select the desired printer. Enter **F** to print to a Text File and enter the full path and desired file name. Enter **Q** to return to the menu without printing.

Enter The Date: The current system date displays. Press *enter* to accept the date or enter a report date. This date has no affect on the report.

Is Everything Ok? (Y/N/P=Printer/Q=Quit): To print the report using the selected printer or screen, press **Y**. To change to a different printer or print option, press **P**. To quit without printing enter **N** or **Q**.

The following screen displays:

Date: 02/24/2009	SS	Page No.		
Time: 10:31:40	Freight Rate Report 02/24/2009	1		
Schedule	Type	Miles	Gas Rate	Die Rate
ACCTRAN	PRO	50	2.2900	0.0000
ACCTRAN	PRO	60	2.5400	0.0000
ACCTRAN	PRO	70	2.8100	0.0000
ACCTRAN	PRO	80	2.9500	0.0000
ACCTRAN	PRO	90	3.5700	0.0000
ACCTRAN	PRO	100	3.8700	0.0000
ACCTRAN	PRO	110	4.2200	0.0000

7 Special Schedules

Menu Select: From the *Freight File Maintenance* submenu, select 7 -*Special Schedules*..
The following screen displays:

```
SS *** Special Freight Schedules *** 02/24/2009
```

- 1 Add, change or delete Special Freight Schedules
- 2 Special Schedules Report
- Q Return to Main Menu

```
Make a selection |Q
```

Menu Select: From the *Special Freight Schedule* submenu, select *1 - Add, Change or Delete a Special Freight Record*. The following screen displays:

This is still not working

8 Drivers

Menu Select: From the *Freight File Maintenance* submenu, select *8 -Drivers..* The following screen displays:

```
SS *** Driver File Maintenance *** 02/24/2009

1 Add, change or delete a driver record
2 Driver report
Q Quit to main menu

Make a selection Q
```

Menu Select: From the *Freight Rate Maintenance* submenu, select *1 - Add, Change or Delete a Driver record*. The following screen displays:

The screenshot shows a graphical user interface for 'Driver File Maintenance'. The window has a title bar with standard minimize, maximize, and close buttons. The main area contains a form with the following fields and values:

- Driver:** CP (with a search icon)
- Name:** CP Transport
- Crate:** 5.0000
- Ctype:** F
- Split:** (empty)

At the bottom of the window, there is a row of buttons: Edit (highlighted with a dashed border), New, Prey, Next, Delete, and Exit. Below the buttons is a scrollable area with up and down arrow buttons.

- Driver** - Enter the Driver Id or F2 Look it up
- Name** - Enter the name of the Driver.
- Crate** - Enter the driver commission rate. (Ex: 10.00 is 10%)
- Ctype** - Enter the commission type.
 - F= Freight**
 - G=Gallons**
- Split** - Enter the split rate. (Optional)

Driver Report

The Driver Report is a listing of all Driver Records in the file. This report lists the Driver, Driver Code, Description, Commission rate and Commission Type.

Menu Select: From the Driver submenu, select 2 - *Driver Report*.

Enter Driver Report Options:

Output to: Enter **S** to print the report on the screen. Enter **P** to print to the printer and select the desired printer. Enter **F** to print to a Text File and enter the full path and desired file name. Enter **Q** to return to the menu without printing.

Enter The Date: The current system date displays. Press *enter* to accept the date or enter a report date. This date has no affect on the report.

Is Everything Ok? (Y/N/P=Printer/Q=Quit:. To print the report using the selected printer or screen, press **Y**. To change to a different printer or print option, press **P**. To quit without printing enter **N** or **Q**.

The following screen displays:

Date: 02/24/2009	SS	Driver Report 02/24/2009	Page No.
Time: 16:32:08			1
Driver Code	Description	Comm Rate	Comm Type
AB	Austin Banks, III	0.0000	G
AF	Adolf Flores	0.2300	G
AS	ARTHUR L. SUAREZ	0.2200	G
AT	Andrew's Transport	0.0000	G
BG	WILLIAM R. GORDON,, JR.	0.2200	G
BH	Brad Howard	0.0000	G
BP	B. P. Proctor	0.2500	G
CJ	Curtis Jackson	0.0000	G
COAST	Coastal	0.0000	G
CP	CP Transport	5.0000	F
CT	Clifton Thompson	0.0000	G
DDD	Three D Oil Company	0.0000	G

9 Trucks

Menu Select: From the *Freight File Maintenance* submenu, select 9 -*Trucks*. The following screen displays:

```

SS *** Truck File Maintenance *** 02/27/2009

1 Add, change or delete a truck record
2 Truck report
3 Truck Dispatch Analysis
Q Return to main menu

Make a selection Q

```

Menu Select: From the *Truck File Maintenance* submenu, select 1 - *Add, Change or Delete a Truck record*. The following screen displays:

Truck File Maintenance

Truck:

Name:

Frt Company:

Truck FEIN: Fax No.

Truck Code: Tran. Mode:

Model Year Make

Model License

Rate Schedule Compartments

Gas Minimum Diesel Minimum

GI Frt. Income:

GI Pend. Frt. Tanks -Pinehu

Truck - Enter the Truck number or F2 Look it up.

Name - Enter a description for the truck.

Frt Company - Enter the name of the Freight company.

Truck Fein - Enter the Federal employer identification number.

Fax No. - Enter the carriers fax number.

Truck Code - Enter a code for the truck

C = Common Carrier

T = Transport

B = Bobtail

P = Customer Pickup

Tran. Mode - Enter the transportation mode. (EX: J)
Model Year - Enter the model year of the truck.
Make - Enter the make of the truck
Model - Enter the truck model.
License - Enter the license number of the truck.
Rate Schedule - Fax No. - Enter the carriers fax number.
Compartments - Enter a Freight Schedule (Blank= No freight)
Gas Minimum - Enter the minimum gasoline gallons to bill for freight
Diesel Minimum - Enter the minimum diesel gallons to bill for freight
Gl Frt Income - Enter the GL account number for Freight Income.
Gl Pending Frt - Enter the GL account number for Pending Freight.

Truck Report

The Truck Report is a listing of all Truck Records in the file. This report lists the Truck Number, Description, Code, Rate/Mile, Carrier Number.

Menu Select: From Truck submenu, select *2 - Truck Report*.

Enter Driver Report Options:

Output to: Enter **S** to print the report on the screen. Enter **P** to print to the printer and select the desired printer. Enter **F** to print to a Text File and enter the full path and desired file name. Enter **Q** to return to the menu without printing.

Enter The Date: The current system date displays. Press *enter* to accept the date or enter a report date. This date has no affect on the report.

Is Everything Ok? (Y/N/P=Printer/Q=Quit): To print the report using the selected printer or screen, press **Y**. To change to a different printer or print option, press **P**. To quit without printing enter **N** or **Q**.

The following screen displays:

Truck Number	Description	Code	Rate/Mile	Carrier No.
10	Peterbilt	T	0.0000	17425253311
12	1993 IH	T	0.0000	17425253311
14	1995 International	T	0.0000	17425253311
16	1996 IH F9400	T	0.0000	17425253311
18	Bobtail	B	0.0000	17425253311

2	1992 IH F9400	T	0.0000	17425253311
20	International	T	0.0000	17425253311
22	International	T	0.0000	17425253311
24	International	T	0.0000	17425253311
26	2000 International	T	0.0000	17425253311
28	International	T	0.0000	17425253311

Truck Dispatch Analysis(Is this still being used)

10 Trailers

Menu Select: From the *Freight File Maintenance* submenu, select *10 -Trailers*. The following screen displays:

```
SS *** Trailer File Maintenance *** 02/27/2009

1 Add, change or delete a trailer record
2 Trailer report
Q Return to main menu

Make a selection Q
```

Menu Select: From the *Trailer File Maintenance* submenu, select *1 - Add, Change or Delete a Trailer record*. The following screen displays:

The screenshot shows a software window titled "Trailer File". Inside the window, there are three data entry fields. The first field is labeled "Trailer ID" and contains the number "1". The second field is labeled "Description" and contains the text "TRAILER NO 1". The third field is labeled "Serial No." and contains the alphanumeric string "123456789XP111W5". At the bottom of the window, there is a horizontal row of six buttons: "Edit", "New", "Next", "Prev", "Delete", and "Exit".

Trailer Id - Enter the Trailer number or F2 Look it up.

Description - Enter a description for the Trailer.

Serial No - Enter the serial number of the trailer

Trailer Report (Not working)

11 Define Freight Values

Menu Select: From the *Freight File Maintenance* submenu, select *11-Define Freight*

Values. The following screen displays:

```
SS ***** Input Freight Values *****

Input 4 taxtypes for diesel  DIE |DOR  |  |
Taxtypes for HSD quotas  |  |  Monthly Gallons Allowed  | 0
Enter tax types for:  Kerosene  |  Propane  |
Is everything OK? (Y/N/Q)  |
```

R Reindex Freight Files

Menu Select: From the *Freight File Maintenance* submenu, select *R-Reindex Freight Files*. The following screen displays:

```
SS *** Reindex Freight Billing Files *** 02/27/2009

Press enter to begin reindexing  |
```